

**Minutes of the Planning, Highways and Transport Committee held on  
Thursday 9th October 2014 in St James Church Rooms, Pottergate,  
Alnwick at 6.00pm**

**Present:** Cllrs R Roberts (Chairman), P Broom, D Farrar, M Harrington, P Holt, K Moore and A Symmonds.

**In attendance:** W Batey, Town Clerk; J Pibworth, Admin Assistant.

**P14/37 Apologies**

Cllrs Grisdale, J Humphries and A Shilton.

**P14/38 Declarations of Interest**

None

**P14/39 Minutes of Previous Meeting**

The minutes of the previous meeting held on 11th September 2014 were approved and they were duly signed by the Committee Chairman.

**P14/40 Matters Arising**

P14/34 Planning application 14/02529 - Councillor Roberts asked if the Town Council had received an answer to its query as to whether Section 106 will be used on this application. The Town Clerk reported that they hadn't.

P14/35 Mobile Home Parking - Councillors agreed to add this to then agenda of a future joint NCC/ATC meeting.

P14/36 Councillor Moore's previous comment regarding misuse of Market Place parking restrictions will be added to parking feedback to NCC.

P14/36 Councillor Broom reported that the tree on the school side of the road had been trimmed down but the tree on the other side of the crossing still needs doing. He also reported that the crossing needs remarking.

The following decision notices had been received:

**14/02539/FUL** 58 Fairfields, Alnwick, NE66 1BT New single storey rear extension and new side garage extension - **GRANTED.**

**14/02557/FELTPO** Kirkdale, Alnmouth Road, Alnwick NE66 2QG Tree Preservation Order to remove a Lime Tree - **GRANTED.**

**14/01620/LBC** Alnwick War Memorial, Denwick Lane, Alnwick Listed Building Consent for stonework to be re-pointed with an appropriate lime mortar, cleaning and restoration - **GRANTED.**

**14/02192/LBC** 24 Upper Howick Street, Alnwick NE66 1UZ Listed Building Consent for replacement of existing non-original windows and door to rear elevation, insertion of slate ventilators to roof pitches to ventilate roof voids - **GRANTED.**

**14/01354/VARYCO** Former Cinema Corn Exchange (Proposed Weatherspoon's) Variation of Condition 13 of planning permission 13/02501/FUL - **GRANTED.**

**14/00613/FUL** Erection of five no. three storey four bedroom houses. Demolition of two existing workshops and use of current private car park area - **GRANTED.**

**14/02596/LBC** Collectables, 47 Bondgate Within, Alnwick, NE66 1SX Listed Building Consent for refurbishment of existing shop unit, including new shop signage - **GRANTED.**

**14/02597/ADE** Collectables, 47 Bondgate Within, Alnwick, NE66 1SX Erection of new shop signage including: fascia sign, projecting sign and internal promotions - **GRANTED.**

#### **P14/41 To Minute responses made since last meeting**

**Road naming** - Following a request from NCC, Councillor Roberts reported that she and the Town Clerk had confirmed the Town Council's agreement to the use of the name Swordy Drive instead of Swordy Park as the road name at the new development south of the town.

**14/02221/VARYCO** NCC confirmed property was being moved 2.4m to the east. Councillor Roberts and the Town Clerk have confirmed the Town Council's previous response of **NO OBJECTIONS.**

**14/02656/FUL Moorcroft, Alnwick Moor**, Proposed demolition of existing bungalow, associated shed garage and storage buildings. Construction of new dwelling house - **NO OBJECTIONS.**

**RESOLVED: To endorse the above decisions.**

#### **P14/42 Planning Applications**

The following applications were discussed and comments made as listed:

**14/02445/FUL 28 Cawledge View**, 2 storey extension to front of house and conservatory to rear. Councillor Moore asked if there was any precedent for a front extension on similar properties. The Town Clerk informed the committee that the house next door has had a front extension but the other 3 in the block have not. Councillor Farrar felt it might be advisable to write to them about the work in the new cemetery area that will be taking place including hedge and tree planting. Councillor Roberts thought the Town Council could either write to the householder or inform NCC what the Town Council's intentions are in the new cemetery area as part of the feedback - **NO OBJECTIONS as long as the materials are in keeping with existing materials**

**14/03144/FUL 53 Chapel Lands**, Rear extension and loft conversion to create bedroom with en suite - **NO OBJECTIONS**

**14/03031/COU Unit 6G Greensfield Industrial Estate**, Change of Use from B1 (Business/Office) to D1 (non-residential institution/medical/health services with associated education and training). This is for a new renal unit - Councillor Broom was concerned about the loss of car park spaces and Councillor Moore shared the concerns - **NO OBJECTIONS**

**14/03154/PRUTTPO** 17 Fullers Walk, Alnwick NE66 1BW Tree Preservation Order 20% crown reduction and dead wooding of 1 Oak Tree - **NO OBJECTIONS**

**14/03181/FUL 3 Royal Oak Gardens, Alnwick NE66 2DA** Removal of existing rear extension and construction of a new single storey rear extension - **NO OBJECTIONS**

**14/03209/FUL 35 Chapel Lands, Alnwick NE66 1EN** Front room, porch and garage extension to ground floor, first floor bedroom extension over garage and single storey lounge to rear - **NO OBJECTIONS**

**P14/43 Parking Issues, free parking feedback, mobile home and bus parking**

The Town Clerk reported that a parking survey needed to be done. He felt that the town seemed less busy now the summer season was over. He also reported that the disc dispensers were in place and being used.

Councillor Moore asked how the survey would be done? The Town Clerk advised that a survey could be done between 8am and 9am over a number of dates.

Councillor Broom thought that businesses could be surveyed to establish how many staff they have, where they park now and where they used to park.

Councillor Farrar was not sure that a survey now would give the Town Council a realistic picture. He also felt it would not solve the problem which was seasonal. Councillor Roberts explained that if the survey shows it is bad now then the Town Council could get a picture of how bad it could get when the town is busier.

Councillor Farrar felt a survey on several days of the week would be useful.

Councillor Broom felt that the survey should include a Saturday.

Councillor Symmonds reported that the last NCC Joint meeting had feedback from the Civil Enforcement Officers which the Town Council could ask for.

Councillor Moore asked if the issue in Lisburn Street had been raised with NCC. The Town Clerk to check and report.

Councillor Roberts advised councillors that she and the Town Clerk would come up with suggestions and circulate to the committee with a request for volunteers.

**P14/44 Section 106**

The Town Clerk advised councillors that a reply had now been received from Karen Ledger at NCC and it was hoped that to arrange a meeting with her and the Planning Committee Chair, Vice Chair, Councillor Farrar and the Town Clerk.

**P14/45 Street Naming**

Councillor Farrar felt that the Town Council should have a more structured methodology for naming streets when requests come in from NCC. He gave the committee an update on some of the existing street names and their history. He also listed some people born in Alnwick who we could use when naming streets.

Councillor Moore felt that street names should be drawn from their location and the streets surrounding them. Councillor Farrar said the list could be an additional resource when selecting street names.

**RESOLVED: i) To circulate Councillors Farrar's list to all councillors and ask for volunteers for a working group; ii) To set up working group.**

**P14/46 Any Other Urgent Business**

None

The meeting closed at 6.57 p.m.