



ALNWICK TOWN COUNCIL

Room 5, 27 Fenkle Street
Alnwick
NE66 1HW

Your Ref:

Our Ref: FC/4/2015

Clerk to Council

Bill Batey

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Dear Councillor

5th June 2015

The next meeting of the Council will be held on **Thursday 11th June 2015** in St James Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Presentation on the Alnwick Sustainable Transport Audit
5. Minutes of the Last Meeting – 14th May 2015
6. Matters Arising
7. Mayor's Report
8. Minutes of the Committees
 - a) Planning, Highways & Transport Committee Meeting (14th May 2015)
 - b) Cemetery Committee (21st May 2015)
 - c) Recreation & Amenities Committee (28th May 2015)
 - d) Finance & Policy Committee (4th June 2015)
9. Approval of the 2014/15 Annual Return
10. Report on the recent visit to Time Kommune by the Friends of Bryne and a proposed invitation to the Mayor to come to Alnwick in August 2016 to celebrate 30 years of twinning.
11. Correspondence
12. Feedback Local Multi-agency Crime Prevention Initiative Meeting
13. Financial Matters – Payments
14. Any Other Urgent Business

Declarations of Interest

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda item 4**Presentation on the Alnwick Sustainable Transport Audit**

A presentation on the draft Alnwick Sustainable Transport Audit will be given by officers from NCC and Sustrans. A copy of the draft report is circulated with the agenda. The meeting will be the opportunity to have an input and provide comments, which will be used to develop a programme of works to take forward.

Agenda item 7**Mayor's Report**

An update on the mayor's diary can be obtained at <http://alwickmayor.wordpress.com/>

Agenda item 9**Approval of the 2014/15 Annual Return and Accounts.**

Draft 2014/15 accounts were tabled and approved at the last meeting. The clerk will advise of any changes made and details of the Annual Return which will be circulated at the meeting. The Council must approve the Annual Return before the end of June and submit this to the external auditor before the 29th June.

Recommendation: that the Final Draft Accounts and the Annual Report be approved

Agenda item 10**Report on the recent visit to Time Kommune by the Friends of Bryne and proposed invitation to the Mayor to come to Alnwick in August 2016 to celebrate 30 years of twinning.**

Councillor Moore recent visited Time Kommune, our twin town in Norway as a member of a group of Friends of Bryne. He will report on the visit. August 2016 will mark the 30th anniversary of the twinning arrangement between Alnwick and Time Kommune and it will be suggested that the Council invite the Mayor of Time Kommune and perhaps two councillors to visit Alnwick, to mark the occasion. Details for the visit can be determined by the Finance & Policy Committee.

Recommendation: To agree to host a civic group from Time Kommune to mark the 30th anniversary of the twinning agreement.

Agenda item 11**Correspondence**

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
20 th May	NCC – Love Northumberland Hate Litter Campaign	Available from the Clerk on request
22 nd May	NCC Councillor S Bridget re Spirit Buses and Charges levied by Arriva	To be discussed

31 May	HMP Northumberland Copy of Annual Report of the Independent Monitoring Board at HMP Northumberland	Available from the Clerk on request
31 st May	Notification of Date of 2016 Spring Show – 16 th April 2016	To Note

Recommendation: That the correspondence received be considered.

Agenda item 13

Financial Matters – Payments

The following invoices have been received for payment (as at 5th May); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL PAYABLE	VAT ELEMENT	DESCRIPTION
HMRC	£2502.74	0	Tax/NI payment for May
Wages Account	£4000	0	
NCC	£900.00	0	Fenkle Street Rent May - Nov
South Road Tyres	£139.20	£23.20	2 Tractor Tyres
Azure Printing	£143.74	£23.96	Cemetery Invoice Books
J Pibworth	£186.06	£30.51	Magna Carta Merchandise
Diamond Business Systems	£59.40	£9.90	Photocopier Service charge
AFS Country Store	£69.80	£11.63	Weedkiller
CBS Ltd	£30.00	£5	Photocopying
M Marshall & Sons Ltd	£42.90	£8.58	Radiator Repair
Zurich Municipal	£4850.23	0	Insurance Renewal
Sanders Plant & Waste	£6454.72	£1075.79	Cemetery Drive Repairs/patching
Local Living	£612.50	0	Willowburn unit rent April - June
Magna Carta Barons Assn	£119.96	0	Magna carta Leaflets
Playdale Playgrounds Ltd	£309.40	51.56	Play area parts
TOTAL	20,420.65	1,240.13	

The following payments are now paid by direct debit and are reported for information			
BT	£25.34	£4.22	Phone Bill Fenkle Street Paid 25 th May
BT	£68.98	£11.49	Phone Bills Cemetery & Cemetery Lodge Paid 27 th May

Recommendation: To approve and authorise the above payments amounting to £20,420.65 and to note the direct debit payments of £94.32