



ALNWICK TOWN COUNCIL

Room 5, 27 Fenkle Street
Alnwick
NE66 1HW

Your Ref:

Our Ref: FC/7/2015

Clerk to Council
Bill Batey
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Dear Councillor

3rd July 2015

The next meeting of the Council will be held on **Thursday 9th July 2015** in St James Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Presentation by Inspector Paul Truscott, Northumbria Police
5. Minutes of the Last Meetings – 14th May 2015 and 11th June 2015
6. Matters Arising
7. Mayor's Report
8. Minutes of the Committees
 - a) Planning, Highways & Transport Committee Meetings (14th May 2015 & 11th June 2015)
 - b) Cemetery Committee (21st May 2015)
9. Approval of the Submission Draft of the Neighbourhood Plan
10. Response to the Alnwick Sustainable Transport Audit
11. Local Transport Plan Priorities 2016/17
12. Correspondence
13. Feedback Local Multi-agency Crime Prevention Initiative Meeting
14. Financial Matters – Payments
15. Any Other Urgent Business

Declarations of Interest

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda item 4**Presentation by Inspector Paul Truscott, Northumbria Police**

Paul Truscott, the Neighbourhood Inspector for Alnwick, from Northumbria Police, will make a short presentation to the Council and will answer questions on local crime and disorder issues.

Agenda item 7**Mayor's Report**

An update on the mayor's diary can be obtained at <http://alwickmayor.wordpress.com/>

Agenda item 9**Approval of the Submission Draft of the Neighbourhood Plan**

The Alnwick and Denwick Neighbourhood Plan is now at the final stages prior to submission to the County Council. As part of the process Alnwick & Denwick Council's need to endorse the submission draft. A copy has been made available using the following link. Please note the document is in colour and is 116 pages, so printing out is not recommended.

http://www.alnwick-and-denwick-plan.org.uk/adnp_submissioncheck.html

At the meeting the changes that have been made as a result of the final consultation stage will be outlined, together with details of the anticipated process following submission.

Recommendation: that the Alnwick Town Council endorses the Submission Draft of the Neighbourhood Plan.

Agenda item 10**Response to the Alnwick Sustainable Transport Audit**

At the last Council meeting, councillors received a presentation on the recent Alnwick Sustainable Transport Audit. A number of councillors have submitted comments to the Clerk, these are being collated and a proposed draft response will be circulated prior to the meeting. Northumberland County Council requires comments by 10th July.

Recommendation: To agree the Council's response to the Alnwick Town Centre Audit.

Agenda Item 11**Local Transport Plan Priorities 2016/17.**

NCC has asked the Town Council to identify its top 3 highways and transport priorities, so that they can be considered for inclusion in the Local Transport Plan (LTP) Programme 2016-17. In 2015/16 the Council priorities were:

1. Improvements to footpaths and cobbles in the town centre
2. Traffic Calming,- Town Centre, Wagonway Road, The Peth and Bailiffgate.
3. Improvements to safety South Road.

It is suggested that initial work be undertaken by a working group of the Planning Highways and Transport Committee and reported back to the September Council Meeting. The deadline for comments is 25th September 2015.

Recommendation: that a Working Group of the Planning Highways and Transport Committee be formed to consider the priorities and to then report back to the September Council meeting.

**Agenda item 12
Correspondence**

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
12 th June	Resident – Request for Dog bin/Litter Bin – Top of Alwynside Estate	Councillors to consider
17 th June	NCC - Review of Polling Districts and Polling Places	Comments to clerk by 25 th July
19 th June	NCC – notification that not proceeding with proposed Chapel Lands affordable housing scheme	Councillors to note
30 th June	Music Festival – Civic Reception 2 nd August	Councillors to note
3 rd July	NALC – Survey on use of Business Rates	Response required by 31 st July
3 rd July	NALC - eNews	Available from the clerk on request

Recommendation: That the correspondence received be considered.

**Agenda item 14
Financial Matters – Payments**

The following invoices have been received for payment (as at 3rd July); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL PAYABLE	VAT ELEMENT	DESCRIPTION
HMRC	£2473.05	0	Tax/NI payment for June
Wages Account	£5000	0	
W R Batey	£119.57	5.10	£9.98 Insecticide, £10.46 refreshments for Volunteers Fair, £17.65 gift for Magna Carta Cyclist, £75 Magna Carta school prizes, £6.48 Stamps
Bailiffgate Museum	£46.50	0.00	Room Hire
Streetscape	£672	112.00	Wet Pour repair kits
CBS World	£58.50	9.75	Photocopying
NRP Foods Ltd	£56.00	0	Refreshments for Armed Forces Week
TOTAL	£8,425.62	£126.85	

The following payments are now paid by direct debit and are reported for information			
BT	£78.82	13.13	Phone Bills Cemetery and Cemetery Lodge paid 28 th June
BT	£24.07	4.01	Phone Bill – Fenkle Street, paid 23 rd June
Npower	£97.71	4.65	Electric – Town Hall Clock paid 29 th June

Recommendation: To approve and authorise the above payments amounting to £8,425.62 and to note the direct debit payments of £200.60