



# ALNWICK TOWN COUNCIL

Room 5, 27 Fenkle Street  
Alnwick  
NE66 1HW

Your Ref:

Our Ref: FC/10/2015

Clerk to Council

Bill Batey

Tel: 01665 714922

Mobile: 07971 810267

Dear Councillor

2<sup>nd</sup> October 2015

The next meeting of the Council will be held on **Thursday 8<sup>th</sup> October 2015** in St James Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey  
Clerk to Town Council

## Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Minutes of the Last Meeting (10<sup>th</sup> September 2015)
5. Matters Arising
6. Mayor's Report
7. Remembrance Sunday Arrangements 2015
8. County Council matters
  - a) Joint Meeting of ATC and NCC -12<sup>th</sup> Oct
  - b) Town & Parish Council Conference - 24<sup>th</sup> Sept
  - c) Consultation on a Homelessness Strategy for Northumberland
9. Updates on a) the Neighbourhood Plan
  - b) the Town Team
10. Section 106 priorities
11. Minutes of the Committees
  - a) Planning, Highways & Transport Committee Meeting (10<sup>th</sup> September 2015)
  - b) Cemetery Committee (17<sup>th</sup> September 2015)
  - c) Recreation & Amenities Committee (24<sup>th</sup> September 2015)
12. Correspondence
13. Feedback Local Multi-Agency Problem Solving Initiative Meeting
14. Financial Matters – Mid Year Accounts and Payments
15. Any Other Urgent Business

**Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

**Agenda item 6****Mayor's Report**

An update on the mayor's diary can be obtained at <http://alnwickmayor.wordpress.com/>

**Agenda item 7****Remembrance Sunday Arrangements 2015.**

The 2015 Remembrance Sunday service will be held on Sunday 8<sup>th</sup> November in St Paul's Church Alnwick starting at 2.30pm. After the service there will be a march to the war memorial for the laying of wreaths in remembrance. Councillors are invited to the service and to participate in the march. Refreshments for guests will be served afterwards in the Northumberland Hall.

**Recommendation: To note the arrangements****Agenda item 8****County Council matters****a) Joint Meeting of ATC and NCC – 12<sup>th</sup> October 2.30pm**

The next joint meeting with Northumberland County Council takes place on 12<sup>th</sup> October. Agenda items so far, include an update on building refurbishments/disposals in Alnwick, County Council budget position in 2016/17 and the implications for local councils, and economic development in the town.

**b) Town & Parish Council Conference – 24<sup>th</sup> September.**

The Mayor and Clerk attended the Town & Parish Council Conference held at Cramlington on September 24<sup>th</sup>; a verbal report will be given on the conference.

**c) Consultation on a Homelessness Strategy for Northumberland**

Northumberland County Council is developing a Homelessness Strategy which outlines the Council's plans to reduce and prevent homelessness by tackling the main causes and improving access to both permanent and temporary accommodation. The Council has prepared a draft strategy and would like input to it. The consultation on the draft Homelessness Strategy runs until **Friday 30 October 2015**. Once adopted, the Homelessness Strategy will be the County Council's main strategic plan for the prevention of homelessness in Northumberland, covering the period to 2021.

The draft Strategy:

- Sets out the aim, objectives and approach to preventing homelessness across Northumberland;
- Defines how the Council will increase the number of households able to remain in their own home; improve access to permanent and temporary accommodation; work with partners to mitigate the impact of Welfare Reform and provide more housing solutions for young people ; and

- Includes a draft Action Plan which sets out what the Council hopes to deliver and by when.

The draft Strategy is available to view on the [Council's website](#). A hard copy of the draft Strategy is available on request. They are encouraging people to comment by completing an [online survey via this link](#).

**Recommendation: To discuss the County Council matters**

**Agenda item 9**

**Updates**

**a) Neighbourhood Plan**

The Alnwick & Denwick Neighbourhood Plan has now been submitted to NCC for Examination. The Town Council is waiting to hear who has been appointed as the Independent Examiner. It is hoped that this will be confirmed shortly and that the stage will be completed by Christmas. The Town Council has successfully applied for a grant towards the finalisation of documents, updating the website, and printing costs. This grant was for £2659 and has now been received.

**b) Town Team**

The Town Team was formed in 2012 to front a bid to become a Portas Pilot. Whilst the bid was unsuccessful, the Team did subsequently receive a grant of £10,000 towards town promotion. The Team continues to meet and is chaired by the Mayor, a paper will be circulated outlining details and current activity.

**Recommendation: to receive the updates**

**Agenda item 10**

**Section 106 Priorities**

Planning obligations under **Section 106** of the Town and Country Planning Act 1990 (as amended), commonly known as s106 agreements, are a mechanism which make a development proposal acceptable in planning terms, that would not otherwise be acceptable. Under the new County Council Planning Protocols changes have been made to pre application processes and an opportunity given to local councils to get involved in discussions. If engaging in the pre-application process there will automatically be an opportunity for Ward members and Town/Parish Council's to get involved in Section 106 discussions. The actual consultation process is being agreed through the Planning Committee. However, whilst it is not envisaged that S106 discussions will crop up often, it is recommended that the town council does have some views on its priorities which could be put forward into any discussions and negotiations.

**Recommendation: To consider how best to determine S106 priorities.**

**Agenda item 12**

**Correspondence**

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
17 <sup>th</sup> Sept	NCC –Town & Parish Liaison Working Group – changes to membership	Available from the clerk on request.
24 <sup>th</sup> Sept	NCC – Press Release on Northumberland Hall works.	To note
1 <sup>st</sup> Oct	NCC – Updated Parking Map	To be added to website
1 <sup>st</sup> Oct	Time Kommune – Acceptance of an Invitation for a civic part to visit Alnwick in August 2016 to mark the 30 <sup>th</sup> anniversary of the twinning arrangement	To Note and for visit itinerary to be finalised in early 2016.

**Recommendation: That the correspondence received be considered.**

**Agenda item 14**

**Financial Matters –**

**a) Mid-Year Accounts**

The clerk will table the mid-year expenditure and income account and outline its contents to councillors.

**b) Payments**

The following payments are due (as at 2<sup>nd</sup> October); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL PAYABLE	VAT ELEMENT	DESCRIPTION
HMRC	£TBC	0	Tax/NI payment for September
Wages Account	£5,000	0	
Northumbrian Water	£1,583.22	0	Water Bills- Ratten Row, Cemetery (2) and Robertson's Fountain.
C Bowden	£100	0	Seat Repair
Local Living	£612.50	0	Willowburn Unit rental July - Sept
Argyle Planning Consultancy	£1160	0	Plan Coordinator fee July - Sept
Northumbrian Water	£41.70	0	Water Rates - cemetery
Proludic Ltd	£3,264	£544	Seesaw Replacement – Glovers Green
Northumberland College	£773.10	0	Training Courses for Town Handyman
Mr Peter Rule	£50	0	Tour of Britain photography competition winner
<b>TOTAL</b>	<b>£12,584.52*</b> <b>plus HMRC</b>	<b>£544</b>	

The following payments are now paid by direct debit and are reported for information			
BT	£93.98	£15.65	Phone Bills Cemetery and Cemetery Lodge paid Sept 28th
BT	£27.40	£4.60	Phone Bill Fenkle Street

**Recommendation: To approve and authorise the above payments amounting to £12,584.52 and to note the direct debit payments of £121.38**