



# ALNWICK TOWN COUNCIL

Room 5, 27 Fenkle Street  
Alnwick  
Northumberland NE66 1HW

Your Ref:

Chief Officer & Clerk to Council

Our Ref: FIN 1/16

Bill Batey  
Tel: 01665 602574  
Mobile: 07971 810267  
12<sup>th</sup> February 2016

Dear Councillor

A meeting of the Finance and Policy Committee will be held on **Thursday 18<sup>th</sup> February 2016** in the Mechanic's Institute, Percy Street, Alnwick at **7.00pm** when you are requested to attend.

Yours faithfully

Bill Batey  
Chief Officer & Clerk to Town Council

## AGENDA:

1. Apologies
2. Declarations of Interest
3. Presentation by Kevin Field on the Alnwick Music Camp
4. Budget update 2015/16
5. Consideration of new Grant applications
6. New External Audit arrangements for 2017/18
7. Council pension scheme
8. Use of Mobile Phones
9. Year-end Procedures
  - Internal Audit Check List
  - Review of Effectiveness of Internal Audit
  - Appointment of Internal Auditor
  - Internal Controls
  - Risk Management
10. Investment Policy
11. Any Other Urgent Business.