



Room 5, 27 Fenkle Street, Alnwick
Northumberland NE66 1HW

Your Ref:

Our Ref: FC/3/2017

Dear Councillor

Clerk to Council

Bill Batey

Tel: 01665 714922

Mobile: 07971 810267

8th July 2016

The next meeting of the Council will be held on **Thursday 14th July 2016** in St James Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey

Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Presentation by Doctor Syers and colleagues about the changes to the NHS and the implications for Alnwick
5. An update on policing matters in Alnwick by Inspector Liz Hall
6. Mayor's Report
7. Minutes of the Last meeting (9th June 2016)
8. Matters Arising
9. Update on the Neighbourhood Plan
10. Minutes of the Committees
 - a) Planning Committee Meeting (9th June 2016)
 - b) Finance & Policy Committee (16th June 2016)
Minute 16/04 c) – Council to consider **recommendation** regarding purchase of a council van
11. Correspondence
12. Financial Matters – a) Payments b) Budget Update and Bank Reconciliation
13. Any Other Urgent Business

Declarations of Interest

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda item 6**Mayor's Report**

The Mayor will give his monthly report.

Agenda item 9**Update on Neighbourhood Plan**

The Clerk will update on the County Council's final considerations of the Independent Examiners report and also consider the actions falling to the Town Council to lead on, in the early years of the Community Action Proposals.

Recommendation: To endorse the final version of the Neighbourhood Plan and agree the action plan for the implementation of the Community Action Proposals.

Agenda item 11**Correspondence**

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
15 th June	NCC – Core Strategy Major Modifications Consultation (deadline 27 th July)	Considered by Planning Committee
15 th June	Local business owner – requesting update on consideration of pedestrian priority for Narrowgate and better signage	To obtain from NCC
17 th June	NCC – Consultation on Household Waste Recovery Centre opening arrangements	To discuss
28 th June	NALC - enews	Circulated
5 th July	NALC - enews	Circulated
7 th July	Advanced Notice of Willowburn Trading Estate consultation event on 18 th July	To Note
8 th July	NCC – Supported Bus Service Review	Considered by Planning Committee

Recommendation: That the correspondence received be considered.

Agenda item 12**Financial Matters – a) Payments**

The following invoices have been received for payment (as at 8th July); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL	VAT	DETAIL
HMRC	£3,407.16	£0	Tax/NI June 2016
Wages	£7,000	£0	Transfer to Wages Account
Bari Tea	£120.00	£20.00	Refreshments for Armed Forces week
Bill Grisdale Design	£660.00	£0	Town Trail Update 2016 (Town Team)
Playsafety Limited	£558.60	£93.10	Annual Inspection of Play Areas
A Symmonds	£15.00	£2.50	Council Chain Badge repair
Azure Charitable Enterprises	£1,221.55	£0	Town Trail Leaflet reprint (Town Team)
TOTAL	£12,982.31	£115.60	

The following payments are now paid by direct debit and are reported for information

npower	£13.10	£0.62	Electricity bill for Town Hall Clock (March 16 th to April 4 th 2016)
npower	£54.44	£2.59	Electricity bill for Town Hall Clock (April 4 th to June 28 th 2016)
BT	£31.04	£5.17	Cemetery Office (paid 27 June)
BT	£42.84	£7.14	Fenkle Street (paid 22 June)

In addition, a prize draw was included as part of the Housing Needs Survey to encourage a good response. The final response rate was 21.2% and cheques for £250, £100 and £50 are required for the 3 winners, drawn at random.

Recommendation: To approve and authorise the above payments amounting to £13,382.31 and to note the direct debit payments of £141.42

b) Budget Update and Bank Reconciliation

The Clerk will update the Council on the budget and bank reconciliation position as at the end of June 2016.