

## **Alnwick Town Team Partner Meeting**

Minutes of the meeting of Alnwick Town Team held at 5pm on Tuesday June 7<sup>th</sup> 2016 at Bari Tea, Alnwick.

**Present:** Cllr. Alan Symmonds (Chairman), Bill Batey (BB), Janet Pibworth (JP), Caroline Stewart (CS), Cllr. Sue Patience (SP), Cllr Bill Grisdale (BG), Carlo Biagioni (CB), Philip Angier (PA), Mark Brassell (MB).

### **1. Apologies for absence:**

Cllr. Gordon Castle (GC), David Lovie (DL), Elizabeth Jones (EB), Dave Campbell (DC), Tim Kirton (TK).

### **2. Minutes of the last meeting held on Tuesday April 19<sup>th</sup> 2016**

Cllr. Sue Patience advised under Item 3 on page 1 should read: "Cllr. Sue Patience clarified with regard to Item 6 on page 3 of the minutes that money is needed for new boards at the Playhouse and the Bus Station rather than work on the existing ones".

With this amendment the minutes were approved as a true record.

### **3. Matters arising**

None.

### **4. Town Team Constitution**

BB advised that as the Town Team does not have a constitution or bank account it is unable to apply for funding / grants including NCC's Community Chest. He added that the £10k funding it originally had would soon be spent and that it needed to consider how the Town Team would move forward.

If the Town Team goes forward then it would be advisable that it had a written constitution. He handed out a briefing paper which gave information under a number of headings and asked questions for each one. He asked that these questions were reviewed and answers / comments sent through to Tim Kirton.

Cllr. Sue Patience asked who the accountable body were for the Portas bid. BB advised that it was the Town Council. Cllr. Sue Patience then asked if the ADNP Constitution could be adopted, by the Town Team BB advised that this may not be too broad and, in any case, also needed reviewing.

PA thought that the Town Team would benefit from having a Constitution. He also reminded attendees that the Town Team are named as delivery partners in a number of Community Action Plans in the Neighbourhood Plan.

CS felt that the Town Team meetings were useful for discussing joint issues.

Cllr. Sue Patience asked if the CAPs could be the driver for the Town Team.

Cllr. Alan Symmonds asked that any further questions for the briefing paper be sent to BB to distribute to Town Team members.

MB felt the item and responses should be added to the next meeting agenda and should be discussed further.

### **5. Budget update**

BB reported that the Town Team has around £4,500 unspent of which £2,500 left uncommitted.

BB also advised that a Pre Planning enquiry had been submitted to NCC regarding banners.

CB asked if the budget included the extra money from the Town Council. BB advised that it did and that some of this had already been spent on items including replacing the Perspex in the map cases.

## 6. Updates:

### **(a) County Council – from Dave Campbell (NCC)**

JP presented the update from Dave Campbell. DC advised that

Northumberland Hall Update - some of the scaffolding has been removed as the windows have been replaced.

Due to some work which is needed on the building's chimneys the scaffolding at the end of Fenkle Street will remain until the end of July. Had it not been for the additional work they would have finished on schedule.

Discussions are still on-going regarding the Playhouse with NTC and the Playhouse Trust.

### **(b) Town Council**

Lectern Maps – JP advised that there are currently three Lectern maps in Alnwick (Column Field, Market Place and The Barbican). There had originally been four but that one near Robertson's Fountain had been knocked down by a vehicle. Currently no-one owns or has responsibility for them so the Town Council will take charge of these and get the map and text updated. The cost for three new lecterns will be around £1,900 and so far £1,250 towards this has been promised from businesses and organisations in the town.

The Town Council officers are currently investigating reinstating the fourth plinth and that then the panels could be branded, each one representing a quarter in the town. This means that a suitable location would be needed for the 4<sup>th</sup> lectern in Bondgate Within.

The new Lecterns could commemorate the Queen's 90<sup>th</sup> birthday.

CCTV – JP advised that NCC are withdrawing all CCTV systems around the county later in the year. Alnwick Town Council have visited Alnwick Garden to look at their CCTV system and talk about their new system. ATC had also met with Alnwick Police to identify best locations linked to Anti-social behaviour, had visited Berwick and talked to other T&PCs. A further meeting with NCC will be held next week to start putting together a draft specification for the system in Alnwick which is expected to be in place by Autumn this year.

Flagpole Planning Application - the Town Council's planning application for the flagpole is currently being determined and has received several letters of objections and support.

### **(c) Chamber of Trade**

CB advised that The Chamber of Trade were aware of a company who would be starting tours of Alnwick in July which would run until October. They are called Long Green Tours and are based in Wooler. CB will email details to members. CB also asked for more information regarding the TIC moving.

### **(d) Local Living**

PA advised that Local Living supported the idea of more banners around the town. He thanked the Town Council for their financial support towards the cost of a trail leaflet during the Taste of the North festival aimed at moving people around the town. PA also advised that the Taste of the North (TOTN) festival was fully booked with regard to traders.

### **(e) Castle Quarter**

CS advised that she wanted to raise the issue of pedestrianisation in Narrowgate. She asked if the idea of making the pavements wider so that some of the businesses could put tables and chairs outside. Cllr. Alan Symmonds said he would raise this with Cllr. Gordon Castle at the next Full Council meeting.

### **Any other business**

MB advised that the Alnwick Garden will shortly be sending out their Friends Magazine and would like to include something to sell Alnwick to visitors. BG advised that the new town trail leaflet could be the basis of this.

### **7. Date and time of next meeting**

The next meeting of the Town Team will be held at **Alnwick Garden at 5pm on August 9<sup>th</sup> 2016.**

The meeting formally ended at 18.20 hrs.