

Minutes of the Planning, Highways and Transport Committee held on August 10th 2017 in St James Church Rooms, Pottergate, Alnwick at 6.00pm

Present: Cllrs M Swinbank (Chair), P Broom, P Edge, M Harrington, J Humphries, A Symmonds and G Watson.

In attendance: W Batey, Chief Officer & Town Clerk; J Pibworth, Assistant to the Town Clerk; T Kirton, Project & Funding Officer.

P17/21 Apologies

Cllr C Westendarp.

P17/22 Declarations of Interest

None.

P17/23 Matters Arising from the minutes of the previous meeting

P17/16 The Town Clerk advised that he had written to Mark Ketley at NCC to ask for the deallocation of Willowburn Trading Estate to be removed from the revised Core Strategy.

16/106 The Town Clerk reported that Cussins had been asked if they would fund an additional bus shelter elsewhere in the town but a reply had not yet been received.

Planning Outcomes

17/01068/LBC; 17/01435/FUL; 17/01451/FUL; 17/01448/FUL; 17/01449/FUL
Various locations Removal of obsolete CCTV cameras and replacement with HD cameras – **GRANTED.**

17/01844/LBC 9A Narrowgate and 26 Fenkle Street, Alnwick NE66 1JH Listed Building Consent: Repair shop fronts at 9a Narrowgate and 26 Fenkle Street, Alnwick and add lettering to describe shop business – **GRANTED.**

17/01518/ADE 21 Wagonway Road Alnwick NE66 1QR Retrospective – Advertisement consent for one fascia sign and LED strip lighting facing shop name - **GRANTED.**

17/02140/LBC 19 Market Street, Alnwick NE66 1SS Listed Building Consent for installation of Automated Teller Machine to the right of the shop front – **GRANTED.**

P17/24 To minute responses made since last meeting

17/02138/FUL 19 Market Street, Alnwick NE66 1SS installation of Automated Teller Machine to the right of the shop front – **NO OBJECTIONS.**

17/02139/ADE 19 Market Street, Alnwick NE66 1SS Advertisement Consent: installation of 1 non-illuminated fascia sign – **NO OBJECTIONS.**

P17/25 Planning Applications

The following applications were discussed and comments to be submitted were:

17/02409/FUL Sawmill Industrial Estate, Alnwick – The site proposals includes nine housing plots, combining a mixture of two and three bed semi-detached units and a four bed detached unit. Along with gardens to the front and rear to provide amenity space. Appropriate car parking provision will also be provided for both resident and visitor use - **NO OBJECTIONS but Alnwick Town Council has concerns about possible noise levels from adjoining industrial units and would want NCC's Public Protection Officers to be satisfied with the outcomes of the noise assessment. In support of the Alnwick & Denwick Neighbourhood Plan Alnwick Town Council would also like the applicant to upgrade the footpath/cycleway**

between the site and Cawledge and soften the site with additional tree and shrub planting.

17/02466/FUL 32 and 33 Chapel Lands, Alnwick NE66 1EN Construction of pitched roofs- **NO OBJECTIONS.**

17/02516/VARCCD Land South of Alnwick Rugby Club, Weavers Way, Alnwick Variation to condition 2 pursuant to planning permission- **NO OBJECTIONS.**

17/02422/LBC Alnwick The Dukes Middle School, The Dunterns, Alnwick NE66 1LN Listed Building Consent for retrospective installation of permasteel to all windows and doors (temporary) and 4 bastion cameras on stands - **NO OBJECTIONS.**

17/02556/ADE Thomson Holidays, 4 Narrowgate, Alnwick NE66 1JG
Advertisement Consent: Installation of 1no. internally illuminated fascia sign, 1no. internally illuminated projecting sign and 1no. free standing swinging sign on front pavement:

The Town Council **OBJECT** to the proposed illuminated projecting sign as it is out of keeping for the area. Whilst other properties in the area have hanging signs none of these are illuminated.

The Town Council **OBJECT** to the proposed free standing swinging sign on the front pavement as this does not comply with the Guidelines produced by NCC which state that swinging signs are prohibited. Alnwick Town Council considers Narrowgate as a Primary Pedestrian Route which NCC guidance states should have a 2m minimum clearance. The pavement in front of the property is 2.13m at its widest point and 1.83m at its narrowest point so there would not be enough clear space to have a pavement sign. There is a free standing swing sign already in place which also does not comply with NCC guidelines.

The Town Council have **NO OBJECTIONS** to the proposed fascia sign but would like the standard condition applied to ensure that the sign is not lit when the business is closed.

The proposed changes are not in line with the following policies contained in the Alnwick & Denwick Neighbourhood Plan which was 'made' in July 2017:

POLICY NO	POLICY
TRA1	Walking Proposals for development will be required to have safe and convenient pedestrian access. The enhancement of provision for walking including public rights of way will be supported.
HD3	Protecting Non-Designated Heritage Assets Development affecting non-designated heritage assets, whether locally listed, identified in the Historic Environment Record, through characterisation studies or research, or identified as part of the application process, should have particular regard to the conservation of the heritage asset, its features and its setting.
HD7	Design in the Historic Centre New development in the historic centre of Alnwick (including extensions, alterations and changes of use to existing buildings) will be supported if it adheres to the following design principles: 3. Quality: expected to match the quality of Alnwick's historic townscape in design, materials, detailing and finishes

HD7	<p>4. Use: expected to be appropriate to the historic area and to function well not just in the short term but over the life-time of the development;</p> <p>5. Size and scale: expected to respond to local character and history;</p> <p>6. Materials: expected to be sympathetic to the local materials that are traditional in the historic core;</p> <p>9. Existing guidelines: development expected to be in accordance with guidelines on shop fronts, stonework, windows and colours produced by Alnwick Civic Society in association with the former Alnwick District Council.</p>
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17/02688/FUL Old Vicarage, Northumberland Street, AlnwickNE66 1LT Proposed erection of a 2 storey house – **NO OBJECTIONS.**

17/02585/LBC 12 Bailiffgate, Alnwick NE66 1LU – Listed Building Consent for the installation of a fan and ducting for kitchen extraction system and the removal of 1no. existing window – **NO OBJECTIONS but Alnwick Town Council would like NCC's Public Protection Officers to be satisfied that there will be no odour or noise nuisance from the fan or ducting.**

P17/26

LTPs 2018/19

Councillor Swinbank advised that the Town Council's Local Transport Plan priorities needed to be with NCC by September 30th 2017. He advised that there would be a Working Group on August 31st at 6.30pm at The Mechanics Institute to which all councillors would invited. Feedback from NCC on the previous LTPs would be brought to the meeting.

RESOLVED: To invite all councillors to the LTP Working Group meeting on August 31st.

P17/27

Car Park survey update

The Town Clerk reported that NCC had notified the Town Council that they were having a parking consultants carry out a survey in Alnwick.

He reported that further surveys had been carried out by Town Council Officers which he distributed to councillors.

DISPENSARY STREET (71 spaces)

Day two - 63 spaces at 7.30am, 25 at 9.00am, 2 spaces at 10.45am.

Day three - 61 spaces at 7.30am, 9 at 9.00am, 2 spaces at 10.45am.

POTTERGATE (21 spaces)

Day one – 8 spaces at 7.30am, 0 at 9.00am, 0 spaces at 12 noon.

Day two – 7 spaces at 7.30am, 0 at 9.00am, 0 spaces at 12 noon.

ROXBURGH PLACE (39 spaces)

Day one – 50 spaces at 7.30am, 12 at 9.00am, 1 space at 11.30am, 6 spaces at 2.30pm.

Day two - 50 spaces at 7.30am, 12 at 9.00am, 1 space at 11.30am, 6 spaces at 2.30pm.

The Town Clerk reported that the surveys had identified a number of issues including 7 cars parked in the same spaces for four days without moving. He advised that a number of actions could be taken to improve parking.

Councillor Broom thought that all the car parks need to have a 24 hour maximum stay sign. He also reported that there needed to be a sign to Roxburgh Place car park at The Pinfold

Councillor Humphries reported that he had seen several cars exiting through the entrance in the car parks in Greenwell Road.

Councillor Watson asked if NCC could remove some of the yellow lines on the right side of the road in Pottergate to enable more parking spaces to be created.

The Assistant to the Town Clerk reported that there were a number of areas in the town allocated for resident only parking which were always empty which could be freed up to create more parking spaces.

Councillor Broom said that more of the car parks in Greenwell Road could be made 4 hour maximum stay.

RESOLVED: To request a meeting with the parking consultants.

P17/28 NCC Planning Training

The Town Clerk advised that NCC were delivering Planning Training on August 24th at Northumberland Hall as the first of 4 sessions. For those unable to attend a further Saturday morning session would be held in the autumn at County Hall.

P17/29 Any Other Urgent Business

None.

The meeting closed at 7.13 p.m.