



Room 5, 27 Fenkle Street, Alnwick
Northumberland NE66 1HW

Your Ref:

Our Ref: FC/7/2018

Clerk to Council

Bill Batey

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Dear Councillor

6th July 2018

The next Meeting of the Council will be held on **Thursday 12th July 2018** in St James Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Mayor's Report
5. Minutes of the Last Meeting (7th June 2018)
6. Matters Arising
7. Updates from the County Councillors
8. Updates on a) Borderlands, b) Local Plan Consultation and c) The Willowburn Public Inquiry and d) Other Matters
9. Complying with the General Data Protection Regulations
10. Minutes of the Committees
 - a) Planning, Highways and Transport Committee (7th June 2018)
 - b) Finance & Policy Committee (14th June 2018)
11. Correspondence
12. Financial Matters – a) Payments b) Bank Reconciliation
13. Any Other Urgent Business

PRIVATE AGENDA ITEM

1. Co-option of a new councillor for the Clayport Ward.

Declarations of Interest

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda item 8**Updates on a) Borderlands and b) Local Plan Consultation and c) The Willowburn Public Inquiry and d) Other Matters****a) Borderlands**

The Borderlands Partnership brings together the five cross-border local authorities of Carlisle City Council, Cumbria County Council, Dumfries and Galloway Council, Northumberland County Council and Scottish Borders Council to promote the economic growth of the area that straddles the Scotland-England border. The Project and Funding Officer recently attended a Borderlands conference in Dumfries and he and a number of councillors attended a meeting in Alnwick on the partnership. The Project and Funding Officer will update the council on the current position and the implications for Alnwick.

b) Local Plan Consultation

Northumberland County Council has launched the consultation on the Draft Local Plan. Comments must be submitted by August 15th 2018. Officers will consider the draft and look at the implications for Alnwick and in particular for the Neighbourhood Plan and prepare draft comments for approval at the August council meeting. A drop in session is taking place in Alnwick on Saturday 14th July at St James's Church Centre between 10.00am and 3pm.

c) The Willowburn Public Inquiry

The Town Clerk will update councillors on the Inquiry which will commence on Tuesday 17th July.

d) Other Matters

The Town Clerk will update on progress on a number of matters including the Bike track project and the borrowing approval for the Alnwick Town Junior Football Club project.

Recommendation: To receive the updates.

Agenda item 9**Complying with the General Data Protection Regulation**

The General Data Protection Regulation ("GDPR") took effect in the UK from 25 May 2018. It replaced the existing law on data protection (the Data Protection Act 1988) and gives individuals more rights and protection regarding how their personal data is used by councils. Local Council's must comply with its requirements, just like any other organisation. GDPR applies to all local councils as public authorities. The Town Clerk will outline the Council's preparation for the legislation and details of the amended Data Protection Policy, the Privacy requirements and the consent requirements. The new requirements only apply to a few areas of the Council's work such as the Business Forum and over the coming months as the opportunity arises, consent forms will be issued to secure approval to continue to communicate.

Recommendation: That the General Data Protection Regulation update be received.

Agenda item 11**Correspondence**

The following correspondence has been received since the last meeting:

| Date | Detail | Action if any |
|--|-------------------------------------|---------------|
| 13 th & 27 th June | NALC enews | Circulated |
| 19 th June | CAN enews | Circulated |
| 4 th July | NCC – Draft Local Plan Consultation | On Agenda |

Recommendation: That the correspondence received be considered.

Agenda item 12**Financial Matters – a) Payments**

The following invoices have been received for payment (as at 6th July); this list will be updated at the meeting, if necessary.

| PAYEE | TOTAL | VAT | DETAIL |
|------------------------------|-------------------|------------------|--|
| Petty Cash | £100.00 | 16.67 | Fuel |
| NCC | £9,829.77 | £4.17 | April Payroll |
| NCC | £900.00 | £0 | Rent, 27 Fenkle Street, May – Nov 18 |
| Grannies | £50.00 | £0 | Refreshments – Civic awards |
| NALC | £1,202.35 | £0 | Annual Subscription |
| Scott JCB | £1,039.19 | £173.20 | JCB Repair |
| Grannies | £240.00 | £0 | Twin Town Civic Reception |
| Thomas Sherriff | £438.33 | £73.06 | Tractor Repair |
| James N McLean Ltd | £105.76 | £17.61 | Supplies |
| CBS World | £87.12 | £14.52 | Photocopying – Public Inquiry |
| NCC | £10,057.25 | £4.17 | May Payroll |
| WR Batey | £123.33 | £18.89 | Refreshments and gift – Twinning Visit |
| JA Ainsworth | £450.00 | £0 | Internal Audit Fee |
| Alnwick & Amble Pest Control | £40.00 | £0 | Wasp Nest Treatment - allotments |
| NCC | £162.60* | £27.10 | Blue Plaque installation |
| Madefor Ltd | £25.00 | £0 | Neighbourhood Plan website hosting |
| W R Batey | £58.00 | £0 | Stamps |
| Viking | £150.19 | £25.03 | Stationary |
| Sportsworld (NE) Ltd | £12.50 | 2.50 | CCTV stickers |
| St James's Church Rooms | £68.50 | £0 | Room Booking – Town Twinning |
| Graciela Ainsworth | £2,777.88 | £462.98 | Hotspur Statue refurbishment |
| Glasdon | £4,015.35 | £669.22 | 6 new bins and a new seat |
| T Kirton | £121.50 | £0 | Mileage April- June (incl) |
| J Pibworth | £191.70 | £0 | Mileage March – June (incl) |
| WR Batey | £169.65 | £0 | Mileage March – June (incl) |
| TOTAL | £32,415.97 | £1,509.12 | |

* Indicates LGA 1972 s137 Expenditure (Total £162.60)

| The following payments are now paid by direct debit and are reported for information | | | |
|--|---------|--------|---------------------------------|
| npower | £52.22 | £2.49 | Town Hall Clock to be paid 16/7 |
| British Gas | £19.97 | £0 | Cemetery Lodge service contract |
| BT | £37.68 | £6.28 | Fenkle Street –paid 22/6 |
| BT | £60.17 | £10.01 | Cemetery Lodge – paid 28/6 |
| Biffa | £111.48 | £18.58 | Trade Waste – cemetery -May |
| Biffa | £89.18 | £14.86 | Trade Waste – cemetery _ June |

Recommendation: To approve and authorise the above payments amounting to £32,415.97 and to note the direct debit payments of £370.70

b) Bank Reconciliation

The bank reconciliation will be presented for approval

Recommendation: To approve the Bank Reconciliation.

IN PRIVATE

Co-option of a new councillor for the Clayport Ward.

Recommendation: That pursuant to Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of this item of business, on the grounds that if members of the public were present during the discussion of these items there would be disclosure to them of exempt information as defined in Section 100 1 and paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act.