



Room 5, 27 Fenkle Street, Alnwick  
Northumberland NE66 1HW

Your Ref:

Our Ref: FC/8/2018

Dear Councillor

Clerk to Council

Bill Batey

Tel: 01665 714922

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3<sup>rd</sup> August 2018

The next meeting of the Council will be held on **Thursday 9<sup>th</sup> August 2018** in St James Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey

Clerk to Town Council

### Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Mayor's Report
5. Minutes of the Last Meeting (12<sup>th</sup> July 2018)
6. Matters Arising
7. Presentation on 'Loving Alnwick' by Cllr Linda Wood-Mitchell
8. Local Transport Plan Priorities 2019-20
9. Response to the Northumberland Local Plan Consultation
10. Response to the Dept. Of Transport Consultation on the Cross Country Rail Service
11. Updates on a) Willowburn Planning Inquiry, b) Alnwick Bike Track and c) Alnwick Business Forum
12. Update from the County Councillors
13. Minutes of the Committees
  - a) Planning Committee Meeting (12<sup>th</sup> July 2018)
  - b) Cemetery Committee (19<sup>th</sup> July 2018)
  - c) Recreation & Amenities (26<sup>th</sup> July 2018)
14. Correspondence
15. Financial Matters – a) Payments, b) Bank Reconciliation
16. Any Other Urgent Business

### In Private

1. To Agree the Private Minutes of the Last Meeting (12<sup>th</sup> July)
2. To consider any applications for co-option to the councillor vacancy.

**Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

**Agenda item 4****Mayor's Report**

The Mayor will give his monthly report.

**Agenda item 8****Local Transport Plan Priorities 2019-20**

The Council has been requested to provide its LTP priorities by late September and a Working Group of the full council will be formed to meet in early September to agree a draft for presentation at the next Council meeting. The Working Group date will be agreed at the meeting.

**Recommendation: To agree the process**

**Agenda item 9****Response to the Northumberland Local Plan Consultation**

Northumberland County Council are currently consulting on the draft Local Plan. Comments are requested by 15<sup>th</sup> August. The Project and Funding Officer will circulate a proposed response prior to the meeting. This will be considered earlier in the evening at the Planning Committee.

**Recommendation: To agree the response to the Northumberland Local Plan consultation.**

**Agenda item 10****Response to the Dept. Of Transport Consultation on the Cross Country Rail Service**

Rail services to smaller stations between Newcastle and Edinburgh could be cut, as part of a plan to reduce overcrowding. The current Cross Country rail franchise is due to end in December 2019 and the government is running a competition to select the next operator for the franchise. The Department for Transport is currently seeking views on various aspects of the Cross Country passenger rail service. This is designed to "inform what the Department for Transport asks from potential operators when re-letting the franchise in 2019". The deadline for responses to the consultation is 11.45pm on 30 August 2018. The Project and Funding Officer will circulate a draft response for consideration. The consultation document can be viewed at <https://www.gov.uk/government/consultations/cross-country-rail-franchise>

**Recommendation: To agree the response to the Dept. of Transport Consultation.**

**Agenda item 11****Updates on Updates on a) the Willowburn Planning Inquiry, b) Alnwick Bike Track, and c) Alnwick Business Forum**

The Clerk and the Project and Funding Officer will update on these three issues.

**Recommendation: To receive the updates.**

**Agenda item 14****Correspondence**

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
17&24 July	NALC news	Circulate
20 July	Northumberland Age UK - looking for assistance	To Discuss
25 July	Resident – parking on Greenwell Road, beyond the car parks	Referred to NCC
26 July	NCC – Joint meetings with parishes, - North area 18 <sup>th</sup> Oct.	To consider any items to raise
26 July	NCC – Parking consultations – St James Estate and Bailiffgate	Considered by Planning Committee
26 July	NCC – Annual Parish Conference – Thurs 5 <sup>th</sup> Oct. 4pm – 6pm. (2 places)	Determine delegates
2 Aug	CAN news	Circulate

**Recommendation: That the correspondence received be discussed**

### Agenda item 15

#### Financial Matters – a) Payments

The following invoices have been received for payment (as at 3<sup>rd</sup> August); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL	VAT	DETAIL
NCC	£10,592.92	£4.17	Payroll June (paid 18/7)
Adam Napier Partnership	£1,386	£231	Robertson's Fountain Survey
Alnwick & Amble Pest Control	£65	£0	Pest Control Treatment Cemetery
CBS World	£35.64	£5.94	Photocopying Willowburn Inquiry
St James's Church Centre	£90*	£0	Room Booking – Civic Awards
Janet Pibworth	£53.77	£8.94	Cemetery Signs and Plants
Burnetts Solicitors	£13,200	£2,200	Legal Costs Willowburn Inquiry
W L Straughan	£37,346.43	£6,224.40	Alnwick Bike Track Off-Site works
Local Living	£612.50	£0	Willowburn Unit Rental Q1 (paid 18/7)
Bari Tea	£100*	£0	Armed Forces Week refreshments
Streetscape Ltd	£1,044	£174.00	Wet Pour repair kits
<b>TOTAL</b>	<b>£64,526.26</b>	<b>£8,848.45</b>	

\* Indicates LGA 1972 s137 Expenditure (Total £190.00).

The following payments are now paid by direct debit and are reported for information

British Gas	£19.97	£0	Cemetery Lodge service contract
npower	£48.77	£2.32	Cemetery Store (27/7)
npower	£249.23	£11.87	Cemetery Chapel (27/7)
NEST	£595.05	£0	Employee & Employer Pension contributions July

**Recommendation: To approve and authorise the above payments amounting to £64,526.26 and to note the direct debit payments of £913.02.**

**b) Bank Reconciliation**

**The Bank Reconciliation for June and July will be presented**