



ALNWICK TOWN COUNCIL

Room 5, 27 Fenkle Street,
Alnwick
Northumberland NE66 1HW

Your Ref:

Our Ref: FC/2 /2016

Dear Councillor

Clerk to Council

Bill Batey

Tel: 01665 714922

Mobile: 07971 810267

5th February 2016

The next meeting of the Council will be held on **Thursday 11th February 2016** in St James Church Rooms Pottergate Alnwick at **7.15pm**.

Yours faithfully

Bill Batey

Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Presentation by Mr Roy Bearpark, Manager of Bailiffgate Museum
5. Minutes of the Last meeting – 14th January 2016
6. Matters Arising
7. Mayor's Report
8. Minutes of the Committees
 - a) Planning Committee Meeting (14th January 2016)
 - b) Cemetery Committee Meeting (21st January 2016)
 - c) Recreation and Amenities (28th January 2016)
9. Update on the proposed Housing Needs Study
10. Update on the Alnwick Bike Track project
11. Queen's 90th Birthday celebrations
12. Notes of the Away Day held on 9th January 2016
13. Correspondence
14. Local Multi-Agency Problem Solving Initiative Future Meetings
15. Financial Matters – Payments
16. Any Other Urgent Business

Declarations of Interest

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda item 4

Mr Roy Bearpark, Manager of Bailiffgate Museum of will give a short presentation updating councillors on developments and activities the Museum.

Agenda item 7**Mayor's Report**

An update on the mayor's diary can be obtained at <http://alnwickmayor.wordpress.com/>

Agenda item 9**Update on the proposed Housing Needs Study**

An update paper is circulated with the agenda, this outlines a proposed joint approach with NCC.

Recommendation: To agree the update and the approach being taken.

Agenda item 10**Update on the Alnwick Bike Track project**

Following a report to the Recreation and Amenities Committee, the Town Clerk will update the Council regarding the project which is on land east of Allerburn Lea. More specifically authority will be sought to sign the lease for the site, this will enabling a funding application to be made to SITA.

Recommended: to receive the update and give delegated authority to the Clerk in consultation with the Chairman of the Finance & Policy Committee to finalise and sign the lease.

Agenda item 11**Queen's 90th Birthday celebrations**

The Queen celebrates her 90th birthday in 2016. A number of events are planned during the year, including on her birthday on April 21st. A weekend of events to celebrate the Queen's birthday and, unofficially, the Duke of Edinburgh's 95th birthday, will take place on June 10th - 12th. This will include a large street party in the Mall to which 10,000 people will be invited. Communities across the country are being encouraged to have local events/street parties to mark the event. Councillors are asked to consider if they wish to mark the occasion in Alnwick, and if so, how?.

'Clean for The Queen' is a campaign launched by Country Life magazine in partnership with Keep Britain Tidy and other sponsors to clean up Britain in time for The Queen's 90th birthday in 2016. It is looking for volunteers across the country to clean up their local areas and will include a special clean-up weekend on March 4–6. 2016. The Town Council has organized previous Town clean up's and Councillors are asked to consider if they wish to run another event to coincide with the planned weekend.

Recommendation: Councillors make a decision on the clean-up proposal and refer the wider birthday celebration issue to the Recreation and Amenities Committee to consider.

Agenda item 13 Correspondence

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
23 Jan	Request to consider obtaining a Blue Plaque for William Davidson (Alnwick printer of the 19 th century). (on behalf of Adrion Ions)	Councillors to consider
30 th Jan	NCC- Details of Grit Bins in Alnwick	To circulate to Councillors
1 st Feb	NCC – details of LED street light roll out – Alnwick is March to July 2017	To note
3 rd Feb	NCC- New Community Regeneration team being established	To circulate to councillors
4 th Feb	NCC- Road Closure Anson Court 22 nd – 25 th Feb	To note
5 th Feb	CAN – E:News	Available from the clerk on request

Recommendation: That the correspondence received be considered.

Agenda item 15 Financial Matters –Payments

The following invoices have been received for payment (as at 5th February); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL	VAT	DETAIL
HMRC	£2690.46	£0	Tax/NI payment for Jan
Wages Account	£5,000	£0	
Playsafety Ltd	£407.40	£67.90	Annual play area inspections
S Murray	£270	£0	Internal Painting Cemetery Lodge & Office (paid)
C Bowden	£60	£0	Door repairs cemetery lodge
W.R.Batey	£979.51	£158.71	New computer & printer for cemetery (£527.68), Stationary, new filing cabinet and first aid kit for cemetery (£235.97); New Vacuum cleaner (cemetery), stationary and files (£176.69), Stamps £12.96, refreshments £5.85, Retirement Card £5.99, Flowers £14.37
J Pibworth	£58.95	£9.82	Paint for Cemetery Office
Northumberland CC	£44.22	£0	Council Tax, Cemetery Lodge (3/1-15/1)
Fife Plant Hire	£187.80	£31.30	Cemetery Materials
Johnston Publishing	£400.80	£66.80	Advertising for vacant post
James McLean	£51.20	£8.53	Tools and Supplies
TOTAL	£10,150.34	£343.06	

The following payments are now paid by direct debit and are reported for information		
BT	£85.00	phone bills cemetery and cemetery lodge paid 26 th & 28 th Jan
npower	£477.40	Cemetery Chapel (paid 20 th Jan)
BT	£27.85	Fenkle Street phone bill paid 25 th Jan

Recommendation: To approve and authorise the above payments amounting to £10,150.34, to note the direct debit payments of £590.25.