



ALNWICK TOWN COUNCIL

Room 5, 27 Fenkle Street
Alnwick
NE66 1HW

Your Ref:

Our Ref: FC/11/2016

Clerk to Council
Bill Batey
Tel: 01665 714922
Mobile: 07971 810267

Dear Councillor

4th November 2016

The next meeting of the Council will be held on **Thursday 10th November 2016** in St James Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Update on the Alnwick Food Bank by Chris Friend.
5. Update on Alnwick Playhouse from Liz Anderson Vice Chair of the Trustees
6. Minutes of the Last Meeting (13th October 2016)
7. Matters Arising
8. Mayor's Report
9. County Council issues
 - a) Joint Meeting with NCC – 21st November 2016
 - b) Community Governance Review
 - c) 2017/18 Precept Arrangements
 - d) Public Call Box Removals
 - e) Highway and Transport matters
10. Minutes of the Committees
 - a) Planning, Highways & Transport Committee Meeting (13th October 2016)
 - b) Finance and Policy Committee (20th October 2016)
11. Allotment Rents 2017
12. Correspondence
13. Feedback from the Community Safety Hub
14. Financial Matters – Payments
15. Any Other Urgent Business

Declarations of Interest

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda item 8**Mayor's Report**

An update on the mayor's diary will be given at the meeting.

Agenda item 9**County Council matters****a) Joint Meeting with NCC – 21st November 2016**

The Mayor and Clerk are due to meet NCC on 21st November, Councillors are requested to put forward any agenda items prior to Tuesday 15th November.

b) Community Governance Review

On Wednesday 3rd November 2016, Northumberland County Council agreed to implement the Community Governance Review requested by Alnwick Town Council in consultation with Denwick Parish Council. Authorisation was given to the Democratic Services Manager to make, sign and seal the appropriate order for the change. The effect of this is that Arcinova, the new High School, together with adjoining playing fields, the ISOS Extra Care facility at Weavers Court and proposed new housing estate will be transferred to the Alnwick Town Council area from Denwick Detached.

c) 2017/18 Precept Arrangements.

NCC has set a deadline for the submission of the 2017/18 precept information as 27th January 2017. The Town Council will look to agree its budget and set its precept on 12th January 2017. The Indicative Council Tax Base (Band D equivalents) for 2017/18 is 2661.06, an increase of 52.08.

d) Public Call Box removals

At the last meeting of the Town Council, in response to consultation by NCC, it was resolved to object to the removal of public call boxes at West Acres, Wagonway Road and Alnmouth Station. Responses were submitted and NCC has now issued their draft decision. The draft decision is that they will object to the removal for each of the phone boxes, in line with the Town Council's comments. Further representations can be made by 5th December 2016.

e) Highway & Transport matters

It was hoped that NCC's Programme and Production Manager would have been able to attend this meeting to update the Council on various town centre issues (Minute 16/89). However this was not possible, but a useful update has been received. This states that it is the intention to consult later this financial year on preliminary proposals for improved streetscape for the town centre. This follows on from a presentation given to the Town Council some time ago by Martin Podevyn (seconded to NCC from Sustrans). The initial proposals are likely to include providing more space for pedestrians on Narrowgate and part of Bondgate Within. Further details

will be shared by NCC as soon as available. Measures are also being investigated to assist pedestrians in crossing the complicated vehicular junction arrangement at the Wagonway Road/South Road Junction. Some preliminary work has been undertaken but this needs further consideration before consulting on any proposals. Updates were also given on proposed crossings for safe routes to school and speed restriction proposals, these are being considered by the Planning Highways and Transport Committee and a verbal update will be given at the meeting.

Recommendation: To note and discuss the County Council matters

**Agenda item 11
Allotment Rents 2017**

The current allotment rents are listed below. Proposals for 2017 will be outlined at the meeting.

Site	Current Rents	Rent Period
Ratten Row	Full Plot £45 with water £35 without water Half plot £35 with water £25 without water	Jan-Dec
St James's (site has water)	Full plot £45 Half Plot £30	Jan-Dec
St George's (no water supply)	Full plot £35 Half Plot £20	April-March
Cawledge View (no water supply)	Full plot £35 Half Plot £20	April-March

Recommendation: The allotment rents for 2017 be approved

**Agenda item 12
Correspondence**

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
18 th Oct 25 th Nov 3 rd Nov	NALC news	Available from the clerk on request
19 th Oct	NCC – Planning Training	Circulated to Planning Committee
27 th Oct	CAN news	Available from the clerk on request
31 st Oct	RBL – Thank you letter for donation to poppy appeal and for installation of plaque for Commonwealth War Graves at the cemetery.	To Note

2 nd Nov	CVA – Details of Funding Fair at Seahouses on 30 th November	Available from the clerk on request
4 th Nov	Northumbria Healthcare – temporary changes at Alnwick maternity unit due to staffing pressures	To circulate to Councillors

Recommendation: That the correspondence received be considered.

Agenda item 14

Financial Matters – Payments

The following payments are due (as at 4th November); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL PAYABLE	VAT ELEMENT	DESCRIPTION
HMRC	£3,433.88	£0	Tax/NI payment for October
Wages Account	£8,000	£0	
Jason Gallagher	£190	£0	Logos/Lettering for Council van
Electratest (UK) Ltd	£54	£9	PAT testing -Cemetery
Electratest (UK) Ltd	£54	£9	PAT testing -Fenkle Street
Streetscape	£3,225.60	£537.60	Swansfield Park play area – extension of wetpour area.
W R Batey	£232.80	£27.97	Glass Storage Boxes £60.11, Viking stationary £106.39, Florescent light tubes for cemetery store £11.30, Postage £55
Fife Plant Hire	£109.80	£18.30	Cemetery materials
Royal Mail Group	£27.06	£4.51	Prepaid postage – business questionnaire
C Bowden	£1,060	£0	Pointing in cemetery and 2 new water pot holders
Glasdon	£1,929.66	£321.60	New seat & 2 new bins (£911 to be received from our Insurer to cover seat cost)
NCC	£2,343.60	£390.60	3 additional grass cuts
Sintons LLP	£2,425.64	£405.94	Legal costs for cemetery consecration of new area
Standard Life	£400.05	£0	Employer Pension Contribution April – Sept for J Pibworth
NFU	£1,092.49	£0	Employer Pension Contribution April – Sept for W R Batey
J Pibworth	£36.32	£6.05	Plants for natural burial area
NCC	£100.80	£16.80	3 new cemetery gate signs
TOTAL	£24,715.70	£1,729.37	

The following payments are now paid by direct debit and are reported for information			
BT	NA	NA	Phone Bills Cemetery and Cemetery Lodge
BT	NA	NA	Phone Bill Fenkle Street
npower	£11.22	£0.60	Cemetery Store paid 8 th November
NEST	£346.30	£0	Employer Pension scheme contributions for October (paid 15 th October)

Recommendation: To approve and authorise the above payments amounting to £24,660.70 and to note the direct debit payments of £357.52 (plus BT bills which will be advised at the meeting).