



Room 5, 27 Fenkle Street, Alnwick
Northumberland NE66 1HW

Your Ref:

Our Ref: FC/10/2017

Clerk to Council

Bill Batey

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Dear Councillor

5th October 2017

The next meeting of the Council will be held on **Thursday 12th October 2017** in St James's Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Update on the Alnwick Medical Group
5. Presentation by Pathfinder Northeast
6. Mayor's Report
7. Minutes of the Last Meeting (14th September 2017)
8. Matters Arising
9. Feedback a) Civic Visit to Time Kommune, Norway b) Parish Council Conference
10. Loan Request from Alnwick Town Juniors
11. Minutes of the Committees
 - a) Planning Committee Meeting (14th September 2017)
 - b) Cemetery Committee (21st September 2017)
 - c) Recreation & Amenities Committee (28th September 2017) including **recommendation regarding 2018 allotment rents**
12. Correspondence
13. Financial Matters – Payments
14. Any Other Urgent Business

In Private

1. Approval of Private Minutes from 14th September 2017

Declarations of Interest

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda item 4**Update on the Alnwick Medical Group**

Tony Brown General Manager and Dr Graham Syers will update the Council following the merger of the Bondgate Practice and the Infirmary Drive Practice.

Agenda item 5**Presentation by Pathfinder Northeast**

Gill Barrett, Director Pathfinder Northeast together with Tracey Young, from Stars Learning Centre will outline the details of Project Upskill Northumberland, to the Council. The project is looking at developing the skills of young people so they become employable and ready to work, ensuring that the area has a future local skilled workforce that will support local communities for years to come. Pathfinder Northeast received a grant of £200 from the Town Council in 2016/17.

Agenda item 6**Mayor's Report**

The Mayor will give his monthly report.

Agenda item 9**Updates a) Civic Visit to Time Kommune, Norway and b) The Parish Council Conference**

- a) The Town Council Civic visit to Time Kommune to mark over 30 years of twinning takes place between Friday 6th October and Sunday 8th October. Councillor George Mavin (Deputy Mayor), Councillor Charles Westerdarp and Bill Batey (Town Clerk) are attending and feedback will be given on the visit.
- b) The NCC Annual Parish Council Conference took place on Thursday 5th October and was attended by the Mayor, Deputy Mayor and Town Clerk. Feedback will be given on the event.

Recommendation: To receive the updates.

Agenda item 10**Loan Request from Alnwick Town Juniors**

The Town Clerk will update Councillors on the loan request and securing Secretary of State approval.

Agenda item 12**Correspondence**

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
19 th & 27 th Sept	NALC enews	Circulate to Councillors
19 th Sept	CAN – Enews also AGM held on 1 st Nov	Circulate to Councillors
20 th Sept	CAB – details of opening hours	Display on Notice Board

22 nd Sept	James Matthewson – formation of Hotspur Development Trust	Copies sent to Councillors
27 th Sept	NCC – unauthorised obstructions (pavement signs)	Referred to Planning Committee
1 st Oct	NCC – details of Joint NCC/local council meeting on 19 th Oct	To discuss
4 th Oct	NCC – Street Lighting Update	Copy sent with agenda

Recommendation: That the correspondence received be considered.

Agenda item 13

Financial Matters – Payments

The following invoices have been received for payment (as at 5th October); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL	VAT	DETAIL
Petty Cash	£100	£16.67	Fuel for Van (June – Aug) Paid 21/9
NCC	£2,081.83	£346.97	Junction Boxes to fit CCTV cameras to 4 lighting columns
AGS Safety & Security Ltd	£540.00	£90.00	Additional CCTV Camera
J Pibworth	£43.94	£6.49	In Bloom Awards and Civic Gifts
NCC	£172.80	£28.80	CCTV signage
Madefor Ltd	£40	£0	Hosting charge for neigh. plan website
WR Batey	£146.48	£19.41	Civic Gifts £85.01, Painting Materials £61.47
Local Living	£612.50	£0	Willowburn Unit rent July - Sept
NCC	£10,800	£2,160	Planting summer/spring 2017/18
NCC	£469.58	£78.26	Hanging Baskets (9)
Glasdon	£183.34	£30.55	Bin Lock replacement kits (3)
RBL Poppy appeal	£19.00*	£0	Poppy wreath
Standard Life	£664.55	£0	J.Pibworth Pension contribution, April -Sept
NFU	£1,139.75	£0	W Batey Pension contribution, April - Sept
James McLean Ltd	£151.32	£25.22	Tools, padlocks, supplies
Petty Cash	£100	£16.67	Fuel for Van Sept/Oct
TOTAL	£17,265.09	£2,819.04	

* Indicates LGA 1972 s137 Expenditure (Total £19.00).

The following payments are now paid by direct debit and are reported for information

BT	£34.73	£5.79	Fenkle Street (22/9)
BT	£54.91	£9.15	Cemetery Lodge (28/9)
npower	£48.71	£2.32	Town Hall Clock (10/10)
Nest	£575.78	£0	Pension contributions for September
O'Brien	£82.56	£13.76	Trade Waste Cemetery Sept. (14/9)

Recommendation: a) To approve and authorise the above payments amounting to £17,265.09 and to note the direct debit payments of £796.69.