



Room 5, 27 Fenkle Street, Alnwick
Northumberland NE66 1HW

Your Ref:

Our Ref: FC/11/2017

Dear Councillor

Clerk to Council

Bill Batey

Tel: 01665 714922

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3rd November 2017

The next Meeting of the Council will be held on **Thursday 9th November 2017** in St James Church Rooms, Pottergate, Alnwick at **7.15pm**. You are hereby requested to attend.

Yours faithfully

Bill Batey
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Presentation - Air Quality in Alnwick by representatives of Friends of the Earth
5. Presentation - An Update from HospiceCare North Northumberland
6. Mayor's Report
7. Minutes of the Last Meeting (12th October 2017)
8. Matters Arising
9. Alnwick & Denwick Neighbourhood Plan – Monitoring and Review.
10. Update on County Council Matters
11. Progressing priority schemes in the town
12. Minutes of the Committees
 - a) Planning Highways & Transport Committee (12th October 2017)
 - b) Finance & Policy Committee (19th October 2017)
13. Correspondence
14. Financial Matters – a) Payments b) Bank Reconciliation
15. Any Other Urgent Business.

Declarations of Interest

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda item 4**Presentation - Air Quality in Alnwick by representatives of Alnwick Area Friends of the Earth**

Representatives will outline the results of recent sampling undertaken around the town.

Agenda item 5**Presentation – An Update from HospiceCare North Northumberland**

Julie Frost, Marketing, PR & Corporate Co-ordinator, will update the Council on HospiceCare services.

Agenda item 9**Alnwick & Denwick Neighbourhood Plan – Monitoring & Review**

Following the making of the Neighbourhood Plan it will be necessary to monitor and review the Plan, its policies and community action proposals. The Clerk will circulate a paper outlining a proposed methodology, for discussion.

Recommendation: To consider the matter.

Agenda item 10**Update on County Council matters.**

Councillors Castle and Moore will update the Town Council on County Council matters including Arch and Active Northumberland.

Recommendation: To receive the update.

Agenda item 11**Progressing priority schemes in the town**

Following a recent discussion at the Finance and Policy Committee, Committee Chairs are identifying a number of project priorities for the Town Council to be involving in/try to influence. These will be circulated to Councillors prior to the meeting and it is suggested that the Council considers these and sets up a small working group of councillors for each agreed priority.

Recommendation: To consider the matter

Agenda item 13**Correspondence**

The following correspondence has been received since the last meeting:

Date	Detail	Action if any
17 th Oct & 25 th Oct	NALC -enews	Circulate to Councillors
18 th Oct	NCC – Who's who - Local services	Available from the Clerk on Request
24 th Oct	Anne Marie Trevelyan MP – condition of vacant shop units Robert Adam Court	Following up with Developer
31 st Oct	CAN - News	Circulate to Councillors

Recommendation: That the correspondence received be considered.

Agenda item 14

Financial Matters – a) Payments

The following invoices have been received for payment (as at 3rd November); this list will be updated at the meeting, if necessary.

PAYEE	TOTAL	VAT	DETAIL
St James's Church Centre	£66.00	£0.00	Room Booking 26/10 - Training
James N McLean	£100.06	£16.68	Assorted Tools
JS Lunn & Son	£640.80	£106.80	Resurface Dragon Seat in Market Place
NCC	£2,343.60	£390.60	3 additional grass cuts
WR Batey	£24.90	£4.15	Refreshments Erasmus Civic Reception
The Farm Cakery	£200.00	£0.00	Buffet Erasmus Civic Reception
Northumberland Estates	£100.00	£0.00	Bike Track Lease
NCC	£9,858.73	£0.00	Payroll Sept 17
Argyle Planning Consultancy Ltd	£450.00	£0.00	Neighbourhood Plan Training
TOTAL	£13,784.09	£945.43	

* Indicates LGA 1972 s137 Expenditure (Total £0.00)

The following payments are now paid by direct debit and are reported for information			
BT	£35.70	£5.95	Fenkle Street Office (paid 22 nd Oct)
BT	£54.46	£9.08	Cemetery Office (paid 28 th Oct)
NEST	£560.43	£0.00	Pension payments Oct 2017
npower	£15.70	£0.75	Cemetery Store (paid 27 th oct)

Recommendation: To approve and authorise the above payments amounting to £13,784.09 and to note the direct debit payments of £666.29.

b) Bank reconciliation & Income and Expenditure Account

The Clerk will table the bank reconciliation for July – September 2017 and the Income & Expenditure Account to the end of September 2017, and outline the contents to councillors.

Recommendation: To approve the content.