



ALNWICK TOWN COUNCIL

Room 5, 27 Fenkle Street
Alnwick
Northumberland NE66 1HW

Your Ref:

Our Ref: FIN 2/18

Chief Officer & Clerk to Council
Bill Batey
Tel: 01665 602574
Mobile: 07971 810267

9th February 2018

Dear Councillor

A meeting of the **Finance and Policy Committee** will be held on **Thursday 15th February 2018** in the Mechanics Institute, Percy Street, Alnwick at **7.00pm** when you are requested to attend.

Yours faithfully

Bill Batey
Chief Officer & Clerk to Town Council

AGENDA:

1. Apologies
2. Declarations of Interest
3. Minutes of the last meeting – matters arising not on the agenda
4. Budget update 2016/17
5. Consideration of new Grant applications (Two applications when the agenda was published)
6. Annual Procedures
 - Internal Audit Check List
 - Review of Effectiveness of Internal Audit
 - Appointment of Internal Auditor
 - Internal Controls
 - Risk Management
7. Updates a) CCTV and b) Bus Station
8. Any Other Urgent Business