



The Council Offices, Greenwell Lane,
Alnwick, Northumberland NE66 1HB

Your Ref:

Our Ref: FC/10/20

Dear Councillor

Clerk to Council

Peter Hately

Tel: 01665 602574

Mobile: 07710232780

2nd October 2020

The next meeting of the Council will be held on **Thursday 8th October 2020 at 6.30pm**. You are hereby requested to attend. The meeting will be held virtually. A link to access the meeting will be forwarded to your e-mail address prior to its commencement.

Yours faithfully

Peter Hately
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Sgt Wilmore-Greaves – Police Update
5. Approval of the Minutes of the Last Meeting (10th September 2020)
6. Matters Arising
7. Mayor's Report
8. Updates:
 - a. County Council
 - b Alnwick Forum Update
9. Town Councillor matters:
 - a. Digital Town Trails – Cllr Harrington
10. Mechanics Institute Final Accounts 2019/20
11. Covid19 Support
12. Website Scope
13. Town Centre repairs
14. Remembrance Sunday
15. LTP Priorities
16. To receive the Minutes of the Committees
 - a. Planning, Highways and Transport 17th September 2020
 - b. Recreation & Amenities Committee 24th September 2020
17. Correspondence
18. Financial Matters – a) Payments b) Investments
19. Any Other Urgent Business

In Private

None

Agenda Item 3**Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda Item 4

Sgt Wilmore-Greaves will update the Council on local Police matters.

Agenda Item 5

To consider the minutes of the previous meeting (10th September 2020)

Recommendation: To APPROVE the minutes of the previous meeting

Agenda Item 7

The Mayor will update Councillors on events of the past month.

Recommendation: To note the update

Agenda Item 8

Councillor Castle will update the Council of issues relating to Northumberland County Council and the Clerk will give an update from the Alnwick Forum.

Recommendation: To note the update

Agenda Item 9

Cllr Harrington will present information of digital town trails for consideration.

Agenda Item 10

The Clerk will present the audited final accounts for the Mechanics Institute for 2019/20 for approval.

Recommendation: To APPROVE the final accounts for the Mechanics Institute for 2019/20

Agenda Item 11

During the Covid19 lockdown the Town Council supported the community and help protect the most vulnerable with the support of a number of voluntary organisations. Should further restrictions be announced that support may be require again.

Recommendation: To APPROVE future involvement in community support at the discretion of the Clerk with agreement of the Mayor

Agenda Item 12

The Clerk will present the recommended website scope for consideration.

Recommendation: To APPROVE the website scope

Agenda Item 13

The archway beneath the Town Hall is in need of painting. In the past costs have been shared by the Freeman and the Town Council.

Recommendation: To APPROVE fifty percent of the cost of painting the archway from the Council Priorities budget

Agenda Item 14

Covid restrictions will make a traditional Remembrance Sunday impossible this year. It is recommended that a small ceremony is held at the War Memorial with a limited number of invitees. Further consideration should be given to the live streaming of the ceremony and the promotion of a doorstep two minute silence.

Recommendation: To APPROVE the approach to Remembrance Sunday

Agenda Item 15

Cllr Swinbank will present four LTP priority options to the Council for consideration

Recommendation: To APPROVE the Councils LTP priorities

Agenda Item 17

The Town Clerk will update the Council on recent correspondence.

Recommendation: To note the update

Agenda Item 18**a) Payments**

The following payments are due (as at 2nd October); this list will be updated at the meeting, if necessary.

Payments			
Payee	Total	VAT	Note
Depothire Ltd	£420.00	£70.00	Skip hire
Fife Plant Hire	£145.80	£24.30	Cement and gravel
CBS World	£357.96	£0.00	Printing charges
Northumberland Estates	£6.48	£1.08	Fencing materials
Davidson & Son	£32.64	£5.44	LED light for Cemetery workshop
NCC	£11,605.36	£5.00	Payroll for September
Strive Digital	£948.00	£108.00	20% payment for new website
Total	£13,516.24	£213.82	

Direct Debits			
Payee	Total	VAT	Note
Corona Energy	£93.63	£4.46	Electricity (Cem Chapel, Cem Workshop, Rob Fount, THC)

Biffa	£119.71	£19.95	Trade Waste
British Gas	£25.63	£0.00	Gas contract
BT	£119.53	£19.92	Telephone services (Cemetery / Greenwell Lane for AUG)
Barclays bank	£17.60	£0.00	Bank charges (June/July)
Total	£376.10	£44.33	

Recommendation: To approve and authorise the above payments totalling £13,516.24 and to note the direct debit payment of £376.10. It is also recommended that the Christmas Light grant of £6,000.00 is paid to The Christmas Lights Committee.

b) Investments

The Town Clerk will give an update on the investment options available to the Council.

Recommendation: To APPROVE the reinvestment of funds.