



The Council Offices, Greenwell Lane,
Alnwick, Northumberland NE66 1HB

Your Ref:

Our Ref: FC/11/20

Clerk to Council

Peter Hately

Tel: 01665 602574

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Dear Councillor

6th November 2020

The next meeting of the Council will be held on **Thursday 12th November 2020 at 6.30pm**. You are hereby requested to attend. The meeting will be held virtually. A link to access the meeting will be forwarded to your e-mail address prior to its commencement. Should members of the public wish to ask a question this should be done via e-mail no less than 24 hours before the meeting and sent to peter.hately@alnwick-tc.gov.uk

Yours faithfully

Peter Hately
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Approval of the Minutes of the Last Meeting (8th October 2020)
5. Matters Arising
6. Councillor Resignation
7. Committee & Advisory Group Vacancies
8. Mayor's Report
9. Updates:
 - a. County Council
 - b. Alnwick Forum Update
 - c. Advisory Groups
10. Covid19 Support – Member's Scheme Contribution
11. Scribe Accounts
12. Constitution
13. Meeting Schedule
14. To receive the Minutes of the Committees
 - a. Planning, Highways and Transport 15th October 2020
 - b. Finance & Policy Committee 20th October 2020
 - c. Cemetery Committee 6th November 2020
15. Financial Matters – a) Payments b) Investments
16. Any Other Urgent Business

In Private

None

Agenda Item 3**Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda Item 4

To consider the minutes of the previous meeting (8th October 2020)

Recommendation: To APPROVE the minutes of the previous meeting

Agenda Item 6

Following the resignation of Councillor Waton the Town Clerk will updates members on the process for new Councillors.

Recommendation: To note the update

Agenda Item 7

Following the resignation of Councillor Waton a vacancy has become available to Chair the Housing, Economy & Employment Advisory Group. Councillor Lyford has declared an interest in the role. Additionally, there are vacancies on all committees following the resignation of Councillor Waton. Cllr Wood-Mitchell has declared an interest in joining the Finance & Policy Committee.

Recommendation: To APPOINT a Chair of the Housing, Economy & Employment Advisory Group & to fill the committee vacancies

Agenda Item 8

The Mayor will update Councillors on events of the past month.

Recommendation: To note the update

Agenda Item 9

Councillor Castle will update the Council of issues relating to Northumberland County Council and the Clerk will give an update from the Alnwick Forum. Councillor Harrington & Councillor Swinbank will update on Advisory Group activity. Councillor Watson will update on activity in the Environment Advisory Group.

Recommendation: To note the updates and to consider the procurement of the town trails App presented by Cllr Harrington

Agenda Item 10

The Clerk will update members on the £4,000 members scheme funding received to support Covid19 related activity. Members should consider how the remaining £2,000 funding should be spent.

Recommendation: To note the update and to allocate funds appropriately

Agenda Item 11

The Clerk will update member son the trial of Scribe Accounts.

Recommendation: To approve the procurement of Scribe Accounts

Agenda Item 12

The Council's Constitution has been refreshed (based only on previously agreed changes).

Recommendation: To APPROVE the formal 2020 version of the Constitution

Agenda Item 13

The Council will consider meeting schedules and arrangements in light of the continuing Covid19 pandemic.

Recommendation: To AGREE a meeting schedule for the Council

Agenda Item 15**a) Payments**

The following payments are due (as at 6th November); this list will be updated at the meeting, if necessary.

Agenda payment list

PAYEE	TOTAL	VAT	DETAILS
JRC Motors Ltd	£70.00	£5.00	MOT and repairs to van
Northumberland County Council	£12,960.00	£2,160.00	Spring & summer bedding
Northumberland County Council	£2,520.00	£420.00	Extra grass cuts (Oct and Mar)
Northumberland County Council	£5,690.41	£948.40	Additional clean of toilets
Northumberland Estates	£32.14	£5.36	Materials
Diamond Group	£102.19	£17.03	Copying / printing charges (July - Aug)
Rix Petroleum North East	£583.23	£27.77	Gas oil
J Pibworth	£307.38	£51.23	Instant hand sanitiser x 12
J Pibworth	£71.97	£11.99	Hand sanitiser refill x 2
J Pibworth	£265.00	£0.00	12 months road tax for van
J Pibworth	£431.64	£71.94	Subscription to Zoom (3 licences)
James N McLean	£304.20	£50.70	Materials and tools
	£23,338.16	£3,769.42	

Grant payments

PAYEE	AMOUNT
Alnwick Music Festival	£4,500.00
Alnwick in Bloom	£5,700.00
Alnwick and District Playhouse Trust	£15,000.00

Bailliffgate Museum	£2,500.00
Hospice Care North Northumberland	£4,000.00
Northumbrian CAB – Alnwick Office	£4,000.00
Community@NE66	£1,000.00
North East Equality & Diversity Ltd	£1,000.00
Community Action Northumberland	£1,000.00
Lionhearts (Alnwick)	£850.00
Alnwick Cricket Club	£640.00
Lionheart Radio	£1,760.00
Alnwick Music Society	£1,000.00
Investing in Alnwick	£1,000.00
Loving Alnwick	£400.00
	£44,350.00

Agenda DDs

Barclays Bank	£27.25	£0.00	Bank charges for July-Aug
Wave	£39.34	£0.00	Water (Rob Fount)
Wave	£843.96	£0.00	Water (Allotments)
Wave	£155.45	£0.00	Water (Cemetery)
Wave	£23.50	£0.00	Water (Cemetery)
British Gas	25.63	£0.00	Gas contract Cemetery Lodge
Biffa Waste	149.64	24.94	Trade waste July
Corona Energy	92.09	4.60	Electricity charges Aug
	£1,356.86	£29.54	

Recommendation: To approve and authorise the above payments totalling £67,688.16 and to note the direct debit payment of £1,356.86.

b) Investments

The Town Clerk will give an update on the investment options available to the Council.

Recommendation: To APPROVE the reinvestment of funds.