



The Council Offices, Greenwell Lane,  
Alnwick, Northumberland NE66 1HB

Your Ref:

Our Ref: FC/02/21

Clerk to Council

Peter Hately

Tel: 01665 602574

Mobile: 07710232780

Dear Councillor

5th February 2021

The next meeting of the Council will be held on **Thursday 11<sup>th</sup> February 2021 at 6.30pm**. You are hereby requested to attend. The meeting will be held virtually. A link to access the meeting will be forwarded to your e-mail address prior to its commencement. Should members of the public wish to ask a question this should be done via e-mail no less than 24 hours before the meeting and sent to [peter.hately@alnwick-tc.gov.uk](mailto:peter.hately@alnwick-tc.gov.uk)

Yours faithfully

Peter Hately  
Clerk to Town Council

## Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Social Prescribing – Anne Shilton, GP Link Worker for Social Prescribing
5. Sgt Paul Sykes, Neighbourhood Policing
6. Approval of the Minutes of the Last Meeting (14<sup>th</sup> January 2021)
7. Matters Arising
8. Meeting Protocols
9. Mayor's Report
10. Updates:
  - a. County Council
  - b. Advisory Groups
11. Councillor Vacancy
12. Neighbourhood Plan Refresh
13. Covid19 Remembrance Garden
14. Dog Fouling
15. Communications
16. Advisory Group Chairman – Appointments & Resignations
17. To receive the Minutes of the Committees
  - a. Planning, Highways and Transport Committee -21<sup>st</sup> January 2021
  - b. Recreation & Amenities Committee – 28<sup>th</sup> January 2021
18. Financial Matters – a) Payments
19. Any Other Urgent Business

### In Private

Alnwick Forum

Honorary Freeman of Alnwick Awards

**Agenda Item 3****Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

**Agenda Item 4**

Anne Shilton, GP Link Worker for Social Prescribing will talk to the Council about Social Prescribing in the town.

**Recommendation: To note the update**

**Agenda Item 5**

Sgt Paul Sykes will update the Council on Police matters in the town.

**Recommendation: To note the update**

**Agenda Item 6**

To consider the minutes of the previous meeting (14<sup>th</sup> January 2020)

**Recommendation: To APPROVE the minutes of the previous meeting**

**Agenda Item 7**

The Mayor will update Councillors on events of the past month.

**Recommendation: To note the update**

**Agenda Item 8**

The Clerk will update the Council on meeting protocols.

**Recommendation: To Note the update**

**Agenda Item 9**

The Mayor will update the Council on last months events.

**Recommendation: To NOTE the update**

**Agenda Item 10**

Councillor Castle will update the Council of issues relating to Northumberland County Council. Advisory Group Chairs will provide updates.

**Recommendation: To note the updates**

**Agenda Item 11**

At the time of publishing the agenda one expression of interest has been received with regard to the vacancy available by co-option. The Clerk will inform councillors prior to the meeting should any further applications be made.

**Recommendation: To consider the co-option of a new Councillor to the Castle Ward**

**Agenda Item 12**

At the previous meeting of the Highways & Planning Committee (21<sup>st</sup> January) it was resolved to recommend to Council that process to refresh the Neighbourhood Plan should commence. Councillor Swinbank will brief councillors on the rationale for doing so.

**Recommendation: To APPROVE the Alnwick & Denwick Neighbourhood Plan refresh**

**Agenda Item 13**

The creation of a Covid19 Memorial Garden has been proposed and will be discussed at the meeting.

**Recommendation: To APPROVE the creation of a Covid19 Memorial Garden**

**Agenda Item 14**

Dog fouling is perceived to be increasing during the pandemic. Appendix 1 gives detail on Northumberland County Council's "Green Dog Walkers Scheme".

**Recommendation: To APPROVE the promotion of the scheme by the Town Council**

**Agenda Item 15**

The Clerk will present an opportunity to improve communication of Town Council activity,

**Recommendation: To APPROVE expenditure from the communications budget**

**Agenda Item 16**

Councillors Watson & Humphries have resigned from their posts as Chairmen of the Environment and Heritage Advisory Groups respectively. Councillor Patience wishes to take on the role of the Chair of the Environment Advisory Group.

**Recommendation: To APPROVE the appointment of Councillor patience & to appoint a Chair of the Heritage Advisory Group.**

**Agenda Item 17**

To receive the Minutes of the Committees

- a. Planning, Highways and Transport Committee -21<sup>st</sup> January 2021
- b. Recreation & Amenities Committee – 28<sup>th</sup> January 2021

**Recommendation: To RECEIVE the minutes of the meetings**

**Agenda Item 18**

**a) Payments**

The following payments are due (as at 5th February); this list will be updated at the meeting, if necessary.

<b>PAYEE</b>	<b>TOTAL</b>	<b>VAT</b>	<b>DETAILS</b>
Northumberland County Council	£123.19	£20.53	Resiting of planter
Northumberland County Council	£12,666.00	£0.00	2 x loan repayments (2020)
Gordon Wilson Ltd	£67.20	£11.20	Materials for hand sanitiser boxes
The Northumberland Estates	£18.36	£3.06	Postcrete
Davidson & Son	£313.06	£52.17	Materials for play areas and street furniture
T Kirton	£41.88	£6.98	Replacement rope
J Pibworth	£285.57	£47.61	Printer cartridges, hand sanitiser dispensers (12)
	<b>£13,515.26</b>	<b>£141.55</b>	

**Agenda DDs**

Barclays Bank charges (Nov/Dec)	£27.30	£0.00	Bank charges
British Gas	£28.08	£0.00	British gas contract
Biffa	£119.71	£19.95	Trade waste Nov
BT	£134.88	£22.48	Phone (Cemetery / Greenwell Lane (Dec)
Corona Energy	255.43	12.16	Electricity charges Dec 2020
	<b>£565.40</b>	<b>£54.59</b>	

**Recommendation: To approve and authorise the above payments totalling £13,515.26 and to note the direct debit payments of £565.40.**