



The Council Offices, Greenwell Lane,
Alnwick, Northumberland NE66 1HB

Your Ref:

Our Ref: FC/05/21

Dear Councillor

Clerk to Council

Peter Hately

Tel: 01665 602574

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4th June 2021

The next meeting of the Council will be held on **Thursday 10th June 2021 at 6.30pm**. You are hereby summoned to attend. The meeting will be held in the St James' Church Centre, Pottergate.

Yours faithfully

Peter Hately
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Dr Graham Syers (Alnwick Medical Group)
5. Approval of the Minutes of the Last Meeting (20th May 2021)
6. Matters Arising
7. Mayor's Report
8. Updates:
 - a. County Council
 - b. Advisory Groups
9. Meeting Schedule 2021/22
10. Civic Awards
11. Financial support requests from The Alnwick Partnership
12. Financial Matters – a) Payments b) Bank Reconciliation c) Budgetary Control
13. Approval of the Annual Governance and Accounting Return and Draft Accounts 2020/21
14. Co-option to fill vacancies on the Council
15. Correspondence
16. Any Other Urgent Business

Agenda Item 3**Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda Item 4

Dr Graham Syers will speak to the Council to discuss how our town and area has coped with the Covid19 pandemic and what it means for its health and wellbeing going forwards.

Agenda Item 5

To consider the minutes of the previous meeting (20th May 2021)

Recommendation: To APPROVE the minutes of the previous meeting

Agenda Item 7

The Mayor will update Councillors on events of the past month.

Recommendation: To NOTE the update

Agenda Item 8

Councillor Castle will update the Council of issues relating to Northumberland County Council. Advisory Group Chairs will provide brief updates from groups that have met since the last meeting.

Recommendation: To NOTE the updates

Agenda Item 9

The Clerk will present a recommended meeting schedule for the forthcoming financial year.

Recommendation: To APPROVE the 2021/22 meeting schedule.

Agenda Item 10

Council may consider resolving to hold this agenda item in private.

Recommendation: To hold a discussion in private session regarding the planning of the Civic Awards & the Awarding of Honorary Freeman of Alnwick Award

Agenda Item 11

The Projects & Funding Officer will present a request from the Town Centre Advisory Group for financial support towards the procurement of professional advice in funding major town events. The Assistant to the Town Clerk will present a request from the Heritage Advisory Group.

Agenda Item 12

- a) Payments – A list of payments for approval will be circulated at the meeting. This list will be generated from the new financial management system.
- b) A bank reconciliation will be circulated at the meeting for approval
- c) A budgetary control report, generated from the new financial management system will be circulated at the meeting

Recommendation: To APPROVE the payments schedule, To APPROVE the Bank Reconciliation & to NOTE the Budgetary Control Report.

Agenda Item 13

Approval of the Annual Governance and Accounting Return and Draft Accounts 2020/21

A copy of the Annual Governance and Accounting Return (AGAR) will be circulated at the meeting. This needs to be approved as part of the audit process.

Recommendation: To APPROVE the AGAR