



The Council Offices, Greenwell Lane,
Alnwick, Northumberland NE66 1HB

Your Ref:

Our Ref: FC/09/21

Dear Councillor

Clerk to Council

Peter Hately

Tel: 01665 602574

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3rd September 2021

The next meeting of the Council will be held on **Thursday 9th September 2021 at 7.00pm**. You are hereby summoned to attend. The meeting will be held in the St James' Church Centre, Pottergate.

Yours faithfully

Peter Hately
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Approval of the Minutes of the Last Meeting (12th August 2021)
5. Matters Arising
6. Mayor's Report
7. Updates:
 - a. County Council
 - b. Advisory Groups
8. Minutes of the Committees
 - a. Planning, Highways & Transport Committee (19th August 2021)
 - b. Finance & Policy Committee (26th August)
9. Financial Matters – a) Payments b) Bank Reconciliation c) Budgetary Control
10. Correspondence
11. Update on new Town Council website
12. Covid Memorial Garden
13. Town Council LTPs
14. Any Other Urgent Business

IN PRIVATE

Town Centre Enhanced Christmas offer

Agenda Item 3**Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda Item 4

To consider the minutes of the previous meeting (12th August 2021)

Recommendation: To APPROVE the minutes of the previous meeting

Agenda Item 6

The Mayor will update Councillors on events of the past month.

Recommendation: To NOTE the update

Agenda Item 7

Councillor Castle / Councillor Swinbank will update the Council of issues relating to Northumberland County Council.

Advisory Group Chairs will provide a brief update on actions from groups that have met since the last meeting.

Recommendation: To NOTE the updates

Agenda Item 9**Financial Matters**

- a) Payments – A list of payments will be circulated to councillors
- b) A bank reconciliation will be circulated to councillors
- c) A budgetary control report will be circulated to councillors

Recommendation: To APPROVE the payments schedule, To APPROVE the Bank Reconciliation & to NOTE the Budgetary Control Report.

Agenda Item 11**New Town Council website**

The Town Clerk will provide an update on the Town Council's new website.

Agenda Item 12**Covid Memorial Garden**

Councillors will recall that it was agreed that Green Batt Garden would become a Covid Memorial Garden (new name to be agreed). Land ownership has now been confirmed so the a Working Group can now be set up and the membership agreed. Councillors are asked to consider which individuals/groups should be part of the Working Group. A date will also be set for the initial meeting of the Working Group.

Recommendation: To APPROVE the membership of the Covid Garden Working Group and agree a date for the first meeting.

Agenda Item 13

The Town Council's LTPs for 2022/23 are due to be submitted to NCC by October 8th. In view of this LTPs were discussed at the August Planning, Highways & Transport Committee and a draft LTP document produced. This document has been to the Sustainable Travel Advisory Group and will be reviewed again by the September Planning, Highways & Transport Committee which precedes this Full Council meeting. The Assistant to the Town Clerk will give a verbal update on the proposed LTPs.