



The Council Offices, Greenwell Lane,
Alnwick, Northumberland NE66 1HB

Your Ref:

Our Ref: FC/12/21

Dear Councillor

Clerk to Council

Peter Hately

Tel: 01665 602574

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3rd December 2021

The next meeting of the Council will be held on **Thursday 9th December 2021 at 6.30pm**. You are hereby summoned to attend. The meeting will be held in the St James' Church Centre, Pottergate.

Yours faithfully

Peter Hately
Clerk to Town Council

Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Approval of the Minutes of the Last Meeting (11th November 2021)
5. Matters Arising
6. Mayor's Report
7. Updates:
 - a. County Council
 - b. Advisory Groups
 - c. Alnwick Forum
8. Minutes of the Committees
 - a. Recreation & Amenities Committee (18th November 2021)
 - b. Finance & Policy Committee (2nd December 2021)
 - c. Cemetery Committee (2nd December 2021)
9. Financial Matters – a) Payments b) Bank Reconciliation c) Budgetary Control
10. Climate Change Action Plan
11. Communications Officer
12. Cemetery Update
13. Borderlands Board Membership
14. Committee Vacancies
15. Any Other Urgent Business

Agenda Item 3**Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

Agenda Item 4

To consider the minutes of the previous meeting (11th November 2021)

Recommendation: To APPROVE the minutes of the previous meeting

Agenda Item 6

The Mayor will update Councillors on events of the past month.

Recommendation: To NOTE the update

Agenda Item 7

Councillor Castle / Councillor Swinbank will update the Council of issues relating to Northumberland County Council.

Advisory Group Chairs will provide a brief update on actions from groups that have met since the last meeting.

The Clerk will update members on issues arising at the Alnwick Forum

Recommendation: To NOTE the updates

Agenda Item 9**Financial Matters**

- a) Payments – A list of payments will be circulated to councillors
- b) A bank reconciliation will be circulated to councillors
- c) A budgetary control report will be circulated to councillors

Recommendation: To APPROVE the payments schedule, To APPROVE the Bank Reconciliation & to NOTE the Budgetary Control Report.

Agenda Item 10**Climate Change Action Plan**

Members are requested to consider and approve the Climate Change Action Plan.

Recommendation: To APPROVE the Climate Change Action Plan

Agenda Item 11**Communications Officer**

The Town Clerk will update Councillors on the appointment of the Communications Officer.

Recommendation: To NOTE the update

Agenda Item 12
Cemetery Update

The Town Clerk will update Councillors on the damage to the cemetery caused by the recent storm.

Recommendation: To NOTE the update

Agenda Item 13
Borderlands Board

The board appointments for the Borderland programme have been determined by Northumberland County Council. Alnwick Town Council has been allocated two places on the board. The Council needs to decide who should take up the two places on the board.

Recommendation: To APPOINT two members of the Borderlands Board