



The Council Offices, Greenwell Lane,  
Alnwick, Northumberland NE66 1HB

Your Ref:

Our Ref: FC/02/22

Dear Councillor

Clerk to Council

Peter Hately

Tel: 01665 602574

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4th February 2022

The next meeting of the Council will be held on **Thursday 10<sup>th</sup> February 2022 at 7.00pm**. You are hereby summoned to attend. The meeting will be held in the St James' Church Centre, Pottergate.

Yours faithfully

Peter Hately  
Clerk to Town Council

### Agenda

1. Questions from the Public
2. Apologies
3. Declarations of Interest
4. Approval of the Minutes of the Last Meeting (13<sup>th</sup> January 2022)
5. Matters Arising
6. Paul Davidson – Chairman of the Board of Trustees, Alnwick Town Juniors FC
7. Mayor's Report
8. Updates:
  - a. County Council
  - b. Advisory Groups
  - c. Alnwick Forum
9. Sports Facilities in Alnwick
10. Filling Council Vacancies
11. Appointments to Committees
12. Neighbourhood Plan – Consultants Brief
13. Minutes of the Committees
  - a. Planning, Highways & Transport Committee (20th January 2022)
  - b. Recreation & Amenities Committee (27th January 2022)
14. Financial Matters – a) Payments b) Bank Reconciliation c) Budgetary Control
15. Correspondence
16. Any Other Urgent Business

### IN PRIVATE

Honorary Freeman of Alnwick Award

**Agenda Item 3****Declarations of Interest**

To receive disclosures of pecuniary interests from Councillors, on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

**Agenda Item 4**

To consider the minutes of the previous meeting (7<sup>th</sup> January 2022)

**Recommendation: To APPROVE the minutes of the previous meeting**

**Agenda Item 6****Paul Davidson – Chair of the Board of Trustees, Alnwick Town Juniors FC**

Paul will update the Council on the business of Alnwick Town Juniors FC following the damage caused by storm Arwen.

**Recommendation: To NOTE the update**

**Agenda Item 7****Mayor's Report**

The Mayor will give a verbal update on recent activity.

**Recommendation: To NOTE the update**

**Agenda Item 8****Updates**

Councillor Castle & Councillor Swinbank will update the Council of issues relating to Northumberland County Council and the Alnwick Forum. Advisory Group Chairs will provide brief updates from groups that have met since the last meeting.

**Recommendation: To NOTE the updates**

**Agenda Item 9****Sports Facilities in Alnwick**

The Clerk will update the Council on progress towards improving the sporting facilities in Alnwick.

**Proposal: To APPROVE a contribution of up to £2,000 from the Town Council towards a feasibility study on improving sports facilities at the Duchess' Community High School**

**Agenda Item 10****Filling Council Vacancies**

The Clerk will update Council on the filling of it's two vacancies.

**Recommendation: To NOTE the update**

**Agenda Item 11****Appointments to Committees**

Councillor Dianne Watson has agreed to join the Planning, Highways & Transport Committee

**Recommendation: To APPROVE the appointment of Dianne Watson to the Planning, Highways & Transport Committee**

**Agenda Item 12****Neighbourhood Plan – Consultants Brief**

The proposed consultants brief will be circulated prior to the meeting and the Clerk will explain to Council how the process of renewing the Neighbourhood Plan will commence.

**Recommendation: To APPROVE the use of the consultants brief**

**Agenda Item 14****Financial Matters**

- a) A list of payments for approval will be circulated at the meeting
- b) A bank reconciliation will be circulated at the meeting for approval
- c) A budgetary control report be circulated at the meeting

**Recommendation: To APPROVE the payments schedule, To APPROVE the Bank Reconciliation & to NOTE the Budgetary Control Report.**