

**Minutes of the meeting of the Governance & Community Engagement Committee
held on 6th August 2026 at the Lindisfarne Centre, Alnwick at 6.30pm**

Present Councillors L Wearn, G Watson, R Bush, Gill Castle, M Harrington, P Broom, A Hunt
S Frost, S Harding, M Garside & J Garside

In attendance P Hatley - Town Clerk, J Pibworth – Assistant Town Clerk, J McWilliams - Finance &
Admin Officer, J Coltman – Communications Officer

G26/27 Apologies for absence
Councillors A Symmonds

G26/28 Declarations of Interest
P Hatley declared a non-pecuniary interest in Planning applications **26/02637/FUL**
A Hunt declared a non-pecuniary interest in grant application c) – Alnwick Round Table

G26/29 Approval of the minutes of the last meeting
The minutes of the last Governance & Community Engagement Committee meeting on 16th
July 2026 were tabled for approval.

**RESOLVED: The minutes of the meeting held on 16th July 2026
were agreed as a true record.**

G26/30 Matters arising not on the agenda
None.

G26/31 Policy
The Town Clerk presented the proposed revisions to the Council's Investment Policy.
Councillors were advised that the amendments reflected the recent changes to the Council's
committee structure and the consolidation of a number of the Council's bank accounts.

It was noted that the consolidation of accounts now places the Council in a position to
consider investing cash balances. The proposed policy also introduces twice-yearly reviews
of the Council's investments, timed to coincide with the receipt of the Council's precept
instalments.

RESOLVED: The revised Investment Strategy was approved.

G26/32 Budgetary Control
The Town Clerk circulated a summary of income and expenditure for the Governance &
Community Engagement Committee budgets for the current financial year. Councillors noted
the budget position to date, including grant expenditure.

G26/33 Grant Applications
Councillors were advised that there was one general grant applications, and one even grant
application which councillors considered:

- a) Judo Spirit Academy – no additional information was submitted, so will be reviewed
in a future meeting.
- b) Alnwick Cricket Club – a general grant of £924 was awarded and councillors
requested that Alnwick Town Council are added to the sponsor's board.

A Hunt left the meeting at 7:10

- c) Alnwick Round Table – an event grant of £1436 was awarded

Councillor A Hunt rejoined the meeting at 7:18

J Coltman left the meeting at 7:18

G26/34 Planning

A) Outcomes

26/02274/FELTPO Former Site Of Allernburn House Allernburn House Denwick Lane Alnwick Tree Preservation Order: Removal of T113 - Ash tree and T120 - Sycamore tree - **PERMIT** tree works.

26/01918/LBC 8 Lisburn Street Alnwick NE66 1UR Listed Building Consent for interior alterations, loft conversion, new rooflights and replacement of rear windows - **GRANTED**

26/01917/FUL 8 Lisburn Street Alnwick NE66 1UR Interior alterations, loft conversion, new rooflights and replacement of rear windows -**GRANTED**

26/01864/FUL Northumbria Police Alnwick Police Station Prudhoe Street Alnwick NE66 1UJ replacement of 12no. windows - **GRANTED**

26/01343/ADE 30 Narrowgate Alnwick NE66 1JG Advertisement consent for 1x pictorial projecting sign, 3x sets of sign written house names, 1x amenity board, 3x reverse applied vinyl directional signs, 8x replacement floodlights, 1x door plaque and 1x set of sign written letters and - **GRANTED**

26/01380/LBC 30 Narrowgate Alnwick NE66 1JG Listed Building Consent for 1x pictorial projecting sign, 3x sets of sign written house names, 1x amenity board, 3x reverse applied vinyl directional signs, 8x replacement floodlights, 1x door plaque and 1x set of sign written letters and logo - **GRANTED**

B) Planning applications for consideration

26/02497/FUL 4 Grosvenor Terrace Alnwick Northumberland NE66 1LG

Refurbishment and change of use of existing detached workshop to create a garden room incidental to the enjoyment of the main house – **NO OBJECTIONS**

26/02295/PRUTPO 9 Allernburn Lea Alnwick Northumberland NE66 2NJ

Tree Preservation Order Application - TG1 - Mixed Species Group including; a) Elder, b & c) Holly (x2), and d) Laurel - Reduce the lateral extent of the canopies of the Elder, Holly and Laurel back to the rear boundary line of 9 Allernburn Lea (equates to a lateral reduction of approximately 3m). – **NO OBJECTIONS**

26/02538/FUL 60 Bondgate Within Alnwick Northumberland NE66 1JD

Dismantle and rebuild chimney with red brick (imperial blend) in NHL lime based mortar 3.5 or 5.00 (3:1) – **NO OBJECTIONS**

26/02545/LBC 60 Bondgate Within Alnwick Northumberland NE66 1JD

Listed Building Consent to dismantle and rebuild chimney with red brick (imperial blend) in NHL lime based mortar 3.5 or 5.00 (3:1) – **NO OBJECTIONS**

26/02606/PRUTPO 1 Redwood Rise Alnwick Northumberland NE66 2BZ

Tree Preservation Order Application - T1 - Sycamore - Crownlift/ Reduce tree on south side (North boundary of property) to give 3-5m clearance of property and T2 - Giant Redwood - Reduce lowest lateral branch on North side (south boundary to property) to allow clear access to property driveway. – **NO OBJECTIONS**

P Hately left the meeting at 7:23

26/02637/FUL Narrowgate House 31 - 33 Narrowgate Alnwick NE66 1JL

Proposed change of use of Narrowgate House to 10no. holiday apartments with installation of roof windows – Alnwick Town Council have NO OBJECTIONS and are pleased to see that

revised plans for this prominent Listed building, in the heart of Alnwick's Conservation area, which has been vacant for some considerable time, have been submitted.

In light of the Alnwick & Denwick Neighbourhood Plan, Alnwick Town Council make the following comments:

- As part of the proposed parking area within the Conservation Area, permeable surfacing materials should be used wherever practicable to minimise the impact on the setting and reduce surface water run-off.
- Further consideration should be given to the management of refuse and recycling. The submitted plans suggest the potential for a significant number of individual bins to be presented for collection. The applicant is therefore encouraged to consider the use of commercial waste facilities. We would also like clarification of how bins will be managed on collection days, including their timely return from the highway.
- Should any future advertising be planned for the building then a separate planning application would need to be submitted

The following Alnwick & Denwick Neighbourhood Plan Policies need to be considered and support the application:

H5 Existing Stock

Extensions to existing dwellings beyond permitted development limits will be supported where:

- The scale and design of the extension complements and respects the scale and design of the original property
- The extension respects the character of the street scene
- The privacy, daylight, sunlight and amenity of adjoining residents is safeguarded

HD2 Heritage Assets at Risk

Where a development proposal helps to secure a sustainable future for a heritage asset at risk or threatened by decay and under use, this will be a factor in its favour. Such proposals are encouraged.

HD7 Design in the Historic Centre

New development in the historic centre of Alnwick (including extensions, alterations and changes of use to existing buildings) will be supported if it adheres to the following design principles:

3. Quality: expected to match the quality of Alnwick's historic townscape in design, materials, detailing and finishes;
5. Size and scale: expected to respond to local character and history;
6. Materials: expected to be sympathetic to the local materials that are traditional in the historic core;

We agree with the Civic Society that the decision on this application should be referred to a planning committee, especially given Historic England's recommendation that it should be for the Council to assess whether the harm to Narrowgate House's significance would be outweighed by public benefits secured by the development.

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Meeting closed at 7:36pm